



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street, Algona, Iowa 50511**

*Commissioner President/Secretary: Carole Bernhard  
Commissioner Vice Chairperson/Kevin Molsberry  
Commissioner Troy Brandt  
Commissioner Gary Forsythe  
Commissioner Jim Hartshorn*

*Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting December 22, 2025 at 4:45p.m.*

*Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.*

1. *Call to Order*
2. *Pledge of Allegiance and moment of silence for POW/MIA.*
3. *Roll Call. Present: Commissioner's Bernhard, Molsberry, Forsythe and Hartshorn.*
4. *Guests: Commissioner Brandt*
5. *Review and Approval of previous monthly meeting minutes.*
6. *Old Business:*
  - a. *METRICS:*
    - I. *Number of Claims in System:*
      - i. *Open Claims: 27*
      - ii. *Claims Ready for Decision: 2*
      - iii. *Claims Rating Decision Complete: 0*
      - iv. *Claims in Development: 18*
      - v. *Claim Response/Rework to VA: 3*
      - vi. *Healthcare Applications Pending: 1*
      - vii. *CHAMP VA Claims Pending: 2*
      - viii. *Congressional Submitted: 2*
      - ix. *Number of Claims inactive/suspended: 3*
      - x. *Number of Veteran Records: 1278 –Active records 1021*
    - II. *Other Federal and State Programs:*
      - i. *Number of Iowa Veteran Trust funds (IVTF) applications 0 submitted/1 approved YTD: 1  
Pending Development*
      - ii. *Number of Home Improvement Structured Alterations (HISA) Grants YTD: 1*
      - iii. *Number of Veterans in IA Veterans Home from Kossuth County YTD: 1*

- b. *ACTIVITIES: Update – Commission reviewed Directors Activities for NOV2025 (Handout).*
- c. *BUDGET: Commission reviewed Monthly Expense Summary NOV2025 (Handout). Director Green is working on the quarterly report and will present in January 2026.*
- d. *VETPRO UPDATES: \*VETPRO Reports are a work in Progress (Not 100% accurate due to limit report features) Director Green provided a snapshot of VetPro reports:*
  - i. *Interactions/Utilization Reports Summary: November 2025*
  - ii. *Forms created: New persons: 23, Created actions 23, Created forms 75, Submissions 26, Uploaded files 158, Entered decisions 16, Entered interactions 112*
  - iii. *Completed claims w/Decision NOV2025\* Monthly award: \$1,908.19: Retro: \$10,959.67*
  - iv. *Completed claims w/Decision YTD\* Monthly award: \$64,411.02 Retro: \$240,336.90*
  - v. *AD HOC Reports developed (Works in Progress). Numbers will be adjusted based upon transfers in and out of the county, deaths of veterans and new claims adjudicated and recorded in the program.*
    - (1) *SYSTEM SPOUSE DIC \$52,383.99 RETRO: \$256,390.80*
    - (2) *SYSTEM SPOUSE Survivor Pension \$12,126.14 RETRO: \$32,142.00*
    - (3) *SYSTEM VETERAN Compensation \$879,458.60 RETRO: \$3,154,718.00*
    - (4) *SYSTEM VETERAN Pension \$39,353.41 RETRO: \$125,130.80*
    - (5) *SYSTEM VETERAN Burials Service Connected:*
      - a. *Burial \$48,000.00*
      - b. *Transportation Reimbursement \$750.00*
    - (6) *SYSTEM VETERAN Burials Non-Service Connected:*
      - a. *Burial: \$12,855.00*
      - b. *Plot Allowance: \$14,939.00*
      - c. *Transportation Reimbursement: \$6,075.00*
    - (7) *SYSTEM VETERANS Rated IU: 16*
    - (8) *SYSTEM VETERANS Rated Total and Permanent 100%: 75*
    - (9) *SYSTEM ACCRUED BENEFITS/Month of death: \$165,776.50*
- e. *TRAINING: Director Green completed Budget review process refresher training on 19 November 2026. He conducted training on VBMS and Assist with access to CAPRI and VA email with Palo Alto Co VSO. Upcoming trainings; Spring IDVA 14-16 April 2026, National training 31 May-5 June 2026.*
- f. *OUTREACH: Director Green participated in military funeral honors for local veteran.*
- g. *DUE OUTS: Director Green continues to await information from Mr. Morey on County Binders on an estimated cost for grave records scanning Book 4 and the Count Veterans War Binder. Director Green will follow up to ascertain when Mr. Morey intends to return.*

*h. INFORMATION/Handouts: Director Green provided the following: What Every Veteran Should know: NOV/DEC 2025, VA Stakeholder Reports SEP-NOV 2025.*

*7. New Business:*

- a. Communication to/from the Commission: Director Green provided the tentative meeting schedule for 2026. During this review, Commissioners discussed an outreach opportunity during July's Founder's Day.*
- b. Commissioner Bernhard shared that she would not be entering a third three-year term as Commissioner. She will remain until a new Commissioner is hired.*
- c. Review of Departments COOP Plan—operations are in a degraded mode or re-located. Still in the works.*
- d. The Commissioners and Director Green discussed the department budget for 2026. Director Green went over his adjustments and the justifications. His meeting with the Board of Supervisors is scheduled for January 6, 2026. Commissioner Bernhard explained she may not be able to attend that day/time, other commissioners stated they should be able to attend with Director Green.*

*8. Commissioner Molsberry motioned to adjourn, Commissioner Hartshorn seconded and the Commission adjourned at 5:42pm.*

*Carole A. Bernhard*

*8 Jan 26*

SIGNED:

DATE