



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street. Algona. Iowa 50511

“CORRECTED COPY”

Commissioner: Chairwoman/Secretary – Carole Bernhard

Commissioner: Kevin Molsberry Vice Chairman

Commissioner: Troy Brandt

Commissioner: Gary Forsythe

Commissioner: James Hartshorn

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting **18DEC2025**, 2025, at 4:45 p.m.
This is a reschedule for 11 December 2025 due to weather meeting was postponed.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: _____
Absent: _____
- 3a. **“May be possible closed session pursuant to Iowa Code Section 21.5(a)(k)”**
4. **Guests:** _____
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business:**
7. **METRICS Total Veteran Records: 1278, Active Records: 1021**
 - Number of Open claims in VBMS: 27
 - Claims Ready for decision in VBMS: 2
 - Claims Rating Decision Complete: 0
 - Claims undergoing development: 18
 - Claim response – rework to VA: 3
 - Healthcare Applications Pending: 1
 - CHAMP VA Claims Pending: 2
 - Congressional Submitted: 2
 - Claims suspended -nonaction: 3
8. **Other Federal and State Programs**
 - Number of Iowa Veteran Trust Funds (IVTF) application Drafted; 2,submitted 0 /approved **1 YTD**
 - Number of Veterans in the IA Veterans Home from County: **1 YTD**
 - Number of Home Improvement Structured Alterations (HISA) Grants: **1 YTD**
9. **ACTIVITIES:** Update – Review Directors Activities **NOV** (Handout).
 - **BUDGET:** Review of Monthly Expense Summary **NOV** (Handout).
 - Will begin drafting quarterly report for review and signature JANUARY 2026

- **VETPRO UPDATES: *VETPRO Reports are a work in Progress (Not 100% accurate due to limited report features)**
 - **Interactions/Utilization** Reports Summary: **NOVEMBER**
 - **Activity Workload Report:** Added New Person **23**, Created Actions **23**, Created forms **75**, Submissions **26**, Uploaded files **158**, Entered Decisions **16**, Entered Interactions **112**.
 - **Completed claims w/Decision NOV 2025*Monthly award: \$1,908.19 Retro: \$10,959.67**
 - **Completed claims w/Decision YTD* Monthly award: \$64,411.02 Retro: \$240,336.90**

AD HOC Reports developed (Works In Progress) tracking in system: Numbers will be adjusted based upon transfers in and out of the county, deaths of veterans and new claims adjudicated and recorded in the program.

SYSTEM SPOUSE DIC **\$52,383.99** RETRO: **\$256,390.8**
 SYSTEM SPOUSE Survivor Pension **\$12,126.14** RETRO: **\$32,142.00**
 SYSTEM VETERAN Compensation **\$879,458.60** RETRO: **3,154,718.00**
 SYSTEMVETERAN Pension **\$39,353.41** RETRO: **\$125,130.80**
 SYSTEM VETERAN Burials Service Connected: **\$48,000.00**, Transportation reimbursement **\$750.00**
 SYSTEM VETERAN Burials Non-Service Connected: Burial **\$12,855.00** Plot Allowance, **\$14,939.00** Transportation – re-imburement: **\$6,075.00**
 SYSTEM VETERANS Rated Individual Unemployability (IU): **16**
 SYSTEM VETERANS Rated Total and Permanent 100% **75**
 SYSTEM ACCRUED BENEFITS/Month of death: **\$165,776.50**

- **TRAINING:**
 - 19NOV2025 Completed Budget review process refresher training w/P. Hammon
 - 21NOV2025 Completed Training VBMS and Assist with access to CAPRI and VA email with Palo Alto Co. VSO
- **OUTREACH:**
 - Participated in military funeral honors local veteran (D.Peterson)
 - Assisted w/obtaining box of food with Whittemore Legion for 2-veterans
- **DUE OUTS:**
 - WIP County Binders estimate on grave book 4

INFORMATION HANDOUTS: What Every Veteran Should Know Month of: NOV2025, DEC2025. VA Stakeholder reports SEP/OCT 2025.

10. **New Business:**

- Communication to/from the Commission.
- Review/Draft of 2026 County Commission meetings schedule.
- Dan Job performance evaluation 2025
- Review of Departments COOP Plan – Operations in a degraded mode or re-located.
- Discussion – planning department budget for 2026
- Commission remarks.

11. **Motion to Adjourn.** Motion by _____ and seconded by _____ to adjourn. Motion carried. Meeting adjourned at _____ p.m.