



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner President/Secretary: Carole Bernhard
Commissioner Vice Chairperson/Kevin Molsberry
Commissioner Troy Brandt (leave of absence)
Commissioner Gary Forsythe
Commissioner Jim Hartshorn

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting October 9th, 2025 at 4:45p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Pledge of Allegiance and moment of silence for POW/MIA.
3. Roll Call. Present: Director Green and Commissioner's Bernhard, Molsberry, Forsythe, and Hartshorn were all present.
4. Guests: Troy Brandt
5. Review and Approval of previous monthly meeting minutes.
6. Old Business:
 - a. METRICS:

I. Number of Claims in System:

- i. Open Claims: 26
- ii. Claims Ready for Decision: 2
- iii. Claims Rating Decision Complete: 1
- iv. Claims in Development: 10
- v. Claim Response/Rework to VA: 3
- vi. Healthcare Applications Pending: 1
- vii. CHAMP VA Claims Pending: 4
- viii. Congressional Submitted: 2
- ix. Number of Claims inactive/suspended: 2 ((F4474, E3126) YTD 3 suspended, 2 destroyed
- x. Number of Veteran Records: 1270 –Active records 1013

II. Other Federal and State Programs:

- i. Number of Iowa Veteran Trust funds (IVTF) applications 1 submitted/1 approved YTD: 1
Pending Development
- ii. Number of Home Improvement Structured Alterations (HISA) Grants YTD: 1

- iii. Number of Veterans in IA Veterans Home from Kossuth County YTD: 1
- b. ACTIVITIES: Update – Commission reviewed Directors Activities for AUG/SEP2025 (Handout).
- c. BUDGET: Commission reviewed Monthly Expense Summary SEP2025 (Handout). Commission reviewed the quarterly budget report for 1st quarter: 1 Jul-30 Sep 2025
- d. VETPRO UPDATES: *VETPRO Reports are a work in Progress (Not 100% accurate due to limit report features) Director Green provided a snapshot of VetPro reports:
 - i. Interactions/Utilization Reports Summary: AUG-SEP2025
 - ii. Forms created: New persons: 14, Created actions 27, Created forms 69, Submissions 26, Uploaded files 193, Entered decisions 32, Entered interactions 180
 - iii. Completed claims w/Decision AUG2025* Monthly award: \$2,516.84: Retro: \$22,581.20
 - iv. Completed claims w/Decision SEP2025* Monthly award: \$2,6,846.44: Retro: \$29,794.15
 - v. Completed claims w/Decision YTD* Monthly award: \$66,17.22 Retro: \$209,192.00
 - vi. AD HOC Reports developed (Works in Progress). Numbers will be adjusted based upon transfers in and out of the county, deaths of veterans and new claims adjudicated and recorded in the program.
 - (1) SYSTEM SPOUSE DIC \$50,946.33 RETRO: \$256,390.80
 - (2) SYSTEM SPOUSE Survivor Pension \$12,126.14 RETRO: \$32,142.00
 - (3) SYSTEM VETERAN Compensation \$856,470.10 RETRO: \$3,130,787.00
 - (4) SYSTEM VETERAN Pension \$35,530.41 RETRO: \$110,164.50
 - (5) SYSTEM VETERAN Burials Service Connected:
 - a. Burial \$46,000.00
 - b. Transportation Reimbursement \$750.00
 - (6) SYSTEM VETERAN Burials Non-Service Connected:
 - a. Burial: \$11,853.00
 - b. Plot Allowance: \$13,937.00
 - c. Transportation Reimbursement: \$5,625.00
 - (7) SYSTEM VETERANS Rated IU: 17
 - (8) SYSTEM VETERANS Rated Total and Permanent 100%: 69
 - (9) SYSTEM ACCRUED BENEFITS/Month of death: \$161,574.20
- e. TRAINING: Commissioner training is 13 October 2025 at Stoney Creek all Commissioners registered and attending. Director Green registered for IDVA Fall School 21-23 October 2025.
- f. OUTREACH: The Mobile Medical Unit was at the Election Center in Algona on 6 October 2025.
- g. DUE OUTS: Director Green continues to await information from Mr. Morey on County Binders on an estimated cost for grave records scanning Book 4 and the Count Veterans War Binder. Delay is now due to Mr. Morey's spouse's medical situation.

- h. INFORMATION/Handouts: Director Green provided the following: What Every Veteran Should know: SEP/OCT25, IDVA Upcoming Schools Commissioner Training, HF 706 Public Official Training, County Stakeholder report AUG2025, VA Vet population 2023 Projected deaths by county FY2024-2047

7. New Business:

- a. Communication to/from the Commission: Director Green returned from medical leave of absence. During this period his office was covered by either experienced VSOs from the surrounding counties or the main office in Des Moines. This process revealed the need to possibly explore adding a part-time VSO to assist Director Green while he is out of office during an absence such as the above medical leave and/or conducting needed outreach activities. The workload associated with the VSO position was addressed by both Commissioner Hartshorn and guest Commissioner Brandt. Workload on claims has increased due to recent VA changes.
- b. Director Green is still working on draft for Department Continuity of Operations Plan (COOP). Discussion deferred.
- c. Commissioner Remarks: None

- 8. Commissioner Forsythe motioned to adjourn, Commissioner Molsberry seconded and the Commission adjourned at 6:15pm.

Carole A Bernhard

13 Nov 25

SIGNED:

DATE