



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner President/Secretary: Carole Bernhard
Commissioner Vice Chairperson/Kevin Molsberry
Commissioner Troy Brandt
Commissioner Gary Forsythe
Commissioner (Position Vacant)

Subject: Minutes, Kossuth County Commission of Veterans Affairs **Special Meeting** 01APR2025 at 3:00 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Pledge of Allegiance and moment of silence for POW/MIA.
3. Roll Call. Present: All Commissioners present.
4. Guests: None
5. Review and Approval of previous monthly meeting minutes. Not Applicable
6. Old Business: **Not Applicable**
7. New Business: Review Applications for Vacant Commissioner position for KCVA Commission.
 - a. Communication to/from the Commission: Director Green provided to the Commissioners to the Commissioners for their review 7 applications for consideration/interview of the Commissioner vacancy position.
 - b. The Commission agreed to assign a numerical identifier 1 through 7 to identify the appropriate applications for consideration.
 - c. The Commission went into closed session at approximately 3:10pm
 - d. The commission reverted to open session at approximately 3:45pm
 - e. Commissioner Remarks: The Commission directed the following actions to be scheduled and undertaken as noted below:
 - Rescheduled Regular session/monthly meeting on April 23rd at 4:45 pm. Schedule two interviews to be conducted with Applicants 2 and 3 post meeting commencing at 5:30 and 5:50 respectively.

- Schedule Special Meeting on 29 April 2025 at 4:45pm. Schedule two interviews to be conducted with Applicants 5,6,7 commencing at 5:00pm, 5:20pm. 5:40pm
- Send to Applicants 1 and 4 letters of non-consideration and thank them for their applications
- When determined by the Commissioners notify selected individual and coordinate nomination to the County Board of Supervisors.

8. Motion to Adjourn by Commissioner Molsberry and seconded by Commissioner Brandt. Meeting adjourned 4:00pm.

Carole A. Bernhard
SIGNED:

7 May 25
DATE