



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street, Algona, Iowa 50511**

Commissioner President/Secretary: Carole Bernhard  
Commissioner Vice Chairperson/Kevin Molsberry  
Commissioner Troy Brandt  
Commissioner Gary Forsythe  
Commissioner (Position Vacant)

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting March 20, 2025 at 4:45p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Pledge of Allegiance and moment of silence for POW/MIA.
3. Roll Call. Present: All Commissioners present.
4. Guests: Jim Hartshorn
5. Review and Approval of previous monthly meeting minutes.
6. Old Business:
  - a. METRICS:

I. Number of Claims in System:

- i. Open Claims: 34
- ii. Claims Ready for Decision: 9
- iii. Claims Rating Decision Complete: 1
- iv. Claims in Development: 19
- v. Claim Response/Rework to VA: 1
- vi. Healthcare Applications Pending: 0
- vii. CHAMP VA Claims Pending: 0
- viii. Number of Claims inactive/suspended: 0
- ix. Number of Veteran Records: 1248

II. Other Federal and State Programs:

- i. Number of Iowa Veteran Trust funds (IVTF) applications submitted/approved YTD: None
- ii. Number of Home Improvement Structured Alterations (HISA) Grants YTD: None
- iii. Number of Veterans in IA Veterans Home from Kossuth County: 1

- b. ACTIVITIES: Update – Commission reviewed Directors Activities for FEB2025 (Handout).

- c. BUDGET: Commission reviewed Monthly Expense Summary FEB2025 (Handout).
- d. VETPRO UPDATES: \*VETPRO Reports are a work in Progress (Not 100% accurate due to limit report features) Director Green provided a snapshot of VetPro reports:
  - i. Interactions/Utilization Reports Summary: FEB2025
  - ii. Forms created: 88 Forms scanned/Submitted: 65
  - iii. Completed claims w/Decision JAN/FEB2025\* Monthly award: \$8,727.05: Retro: \$22,047.13
  - iv. Completed claims w/Decision YTD\* Monthly award: \$8,727.05 Retro: \$22,047.13
  - v. AD HOC Reports developed (Works in Progress). Numbers will be adjusted based upon transfers in and out of the county, deaths of veterans and new claims adjudicated and recorded in the program.
    - (1) SYSTEM SPOUSE DIC \$38,285.40 RETRO: \$245,564.90
    - (2) SYSTEM SPOUSE Survivor Pension \$15,543.14 RETRO: \$40,197.00
    - (3) SYSTEM VETERAN Compensation \$720,891.14 RETRO: \$2,784,295.16
    - (4) SYSTEM VETERAN Pension \$33,860.15 RETRO: \$135,617.80
    - (5) SYSTEM VETERAN Burials Service Connected: \$42,000.00
    - (6) SYSTEM VETERAN Burials Non-Service Connected:
      - a. Burial: \$9,897.00
      - b. Plot Allowance: \$11,981.00
      - c. Transportation Reimbursement: \$4,095.00.
    - (7) SYSTEM VETERANS Rated IU: 15
    - (8) SYSTEM VETERANS Rated Total and Permanent 100%: 60
    - (9) SYSTEM ACCRUED BENEFITS/Month of death: \$156,076.09
- e. TRAINING: Director Green scheduled to attend State Spring Conference 14-18 April 2024 in Des Moines. Commissioner training on 18 March was well received. Learned about Open Meeting Law, open/closed formats and how to conduct closed sessions. Also discussed, office vacancies and procedures. Director Green is awaiting registration for National Conference in Kentucky 13-18 June 2025. Pending schedule of Advanced Appeals 2025.
- f. OUTREACH: Mobile Medical Unit was here on 3 March 2025 and saw four scheduled veterans and one walk-in. The Mobile Medical Unit is scheduled to be in Algona on 7 April 2025.
- g. DUE OUTS: Director Green continues to await information from Mr. Morey on County Binders on an estimated cost for grave records scanning Book 4 and the Count Veterans War Binder. Delay is due to Mr. Morey's medical recovery.
- h. INFORMATION/Handouts: Director Green provided the following: What Every Veteran Should know: MAR25, Running Awards by County FEB/MAR, VA Contracts and Reductions. County.

7. New Business:

- a. Communication to/from the Commission: Director Green provided the Commissioners with the current applicants' applications to fill the Commissioner position vacated by Jim Grandgenett. The review was tabled until Director Green finished his report to Commissioners.
- b. Director Green informed the Commission that the recruitment of new drivers for the department to drive veterans to appointments continues to be a work-in-progress. He is without any drivers at the moment.
- c. Director Green is still working on draft for Department Continuity of Operations Plan (COOP).
- d. Commissioner Remarks: The application period is not closed until March 31<sup>st</sup>, so the Commissioners agreed to silently review the seven current applications. They set up a closed session for 1 April 2025 to discuss as a Commission those and any additional applications.

8. Motion to Adjourn by Commissioner Bernhard and seconded by Commissioner Molsberry. Meeting adjourned 18:00pm.

*Carole Bernhard*

SIGNED:

*23 Apr 25*

DATE