

**Kossuth County Emergency Management Commission
219 S. Phillip Street
Algona, IA 50511**

The Kossuth County Emergency Management Commission meeting was held Tuesday September 10, 2024 at the Kossuth County Emergency Response & Training Complex 219 S. Phillips St in Algona.

Members present: Rick Murphy, Algona City Mayor; Tom Johnson, Bancroft City Mayor; Christy Skilling, Burt Mayor; Richard Richter, Burt City Council (Alternate); Gene Miller, Fenton City Mayor; Deb Steven, Lakota City Council (Alternate); Sharon Cowin, Ledyard City Mayor; Kevin McPeak, Lu Verne City Mayor; Wendy Zielske, Swea City, City Mayor; Craig Larson, Wesley City Mayor; Kimberly Johnson, West Bend City Mayor;; and Josh Waechter, Board of Supervisors.

Members absent: Letty Henricksen, Lone Rock City Mayor; David LaGue, Titonka City Mayor; Dan Elbert, Whittemore City Mayor; and Roger Fisher, Kossuth County Sheriff.

The meeting was called to order by Chairman, Rick Murphy, at 6:00 p.m.

A quorum was established with 10 members in attendance.

A motion to approve minutes from July 23, 2024, meeting was made by Deb Stevens with a second by Wendy Zielske. Motion carried.

A motion was made by Wendy Zielske to approve the September 10, 2024, agenda with a second by Gene Miller. Motion carried.

OLD BUSINESS

None at this time

NEW BUSINESS

ByLaws- Charissa presented the updated Commission Bylaws with changes /additions to reflect the Iowa Code 29C, Iowa Administrative Code, and Chapter 28E. Throughout the review, Commission member voiced other edits/ additions they would like included in the Bylaws. The Commission asked that these changes be made to the Bylaws and brought back to the October meeting for approval. The Commission discussed seeking their own attorney to address any legal issues that may arise for Emergency Management as well as review the Bylaws. The Commission asked Charissa to check with Ryan Buske and/or Brian Thul to see what they would charge and if they would be willing to take Emergency Management as a client. Charissa will provide this update at the October meeting.

Budget- Charissa presented the Commission with the Per Capita worksheet and reviewed the numbers. She discussed the Per Capita dollars and her concern with the community's being able to afford. Residents already pay into the county levy therefore switching how Emergency Management is fund to the county levy would make sense. She also presented that approximately 20 counties are funded by Per Capita with the majority going through the county levy. The Commission discussed funding options

amongst the group. A motion was made by Christy Skilling to switch funding to the levy. Tom Johnson would like the opportunity to discuss this with his city council first. No second was made on the motion therefore motion dropped. The Commission would like to revisit this funding option at the October budget meeting.

Next meeting: Tuesday, October 22 2024 at 6:00 pm

A motion to adjourn was made by Wendy Zielske with a second from Kevin McPeak. Motion carried. Meeting adjourned at 7:14 p.m.

Respectfully Submitted,
Charissa Mueller, EMA Coordinator

****Voting and Quorum.** Every member of the Commission shall be entitled to (1) one vote. A quorum shall be determined to be eight (8) attending voting members. ******