



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

President: James Grandgenett

1st Chairwoman: Kim Groesbeck

Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting September 8th, 2022 at 10:05 a.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call; all present except Commissioner Bernhard due to illness.
3. Guests: NONE
4. Review and Approval of previous monthly meeting minutes: deferred until next month.
5. Old Business:
 - a. Number of Open Claims in System: 23; Ready for decision, 12. There is 1 claim pending development and 7 awaiting final submission. To date tracking 1075 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 0 have been approved YTD. There are currently 0 VA caregiver applications pending submission. Home Improvement Structured Alteration (HISA) grant(s) is pending for 2022 is 0 and total YTD are 2.
 - b. Update Directors Activities: Director Green updated the Commission on activities for Aug 2022.
 - c. Budget Review: Director Green and the Commission reviewed the Aug 2022.
 - d. Reports: Director Green transitioned to VETPRO on 5 Aug 22. Director Green provided the Commission with an evaluation of the VETPRO program on the following:
 - i. Ease of use
 - ii. Data entry and inputs
 - iii. Claims submissions and forms
 - iv. Report features
 - v. Works in progress

He continues to evaluate and advise VETPRO personnel on the access, reports and visibility he needs as a VSO. The company seems responsive to his requests.

- e. Training: Director Green informed the Commission on the following training items:
 - i. Hamilton Co VSO new hire training is now pending.
 - ii. Completed assistance to D5 President for Commissioner Training on 12 Aug 2022.
 - iii. Scheduled D5 New Hire Training for 9 Sep 2022 in the Kossuth County Election Center.
 - iv. Scheduled to assist with New CVSO training at Camp Dodge on 14 Sep 2022.
 - v. Fall IACCVSO School is scheduled for Commissioner's, Carole Bernhard, Kim Groesbeck, and Director Daniel Green 10-13 Oct 2022 in Des Moines.
 - f. Outreach Activities: Director Green spoke at the Algona Senior Citizens Center on 17 Aug 2022 and is scheduled to support at the Clay County Fair in Spencer, IA on 13 Sep 2022.
 - g. Cost Analysis Update: Proposal to go from 3 to 5-person Commission is due out.
 - h. Information: Director Green provided the following: What Every Veteran Should Know SEP2022, Fall IACCVSO School Information, PACT ACT info, County Binders estimate, VA September Programs, Eligibility for Military Funeral honors, Thank You from Senior Center, NEW Commissioner Handbooks.
6. New Business:
- a. Communication from the Commission:
 - i. Provided Director Green a mid-year feedback on performance.
 - ii. Explore use of website to communicate.
 - b. Commissioner Remarks: none.
7. Motion to Adjourn. Motion by Commissioner Groesbeck and seconded by Commissioner Grandgenett to adjourn. Motion carried. Meeting adjourned at 11:15a.m.

SIGNED:

DATE