



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

President: James Grandgenett

1st Chairwoman: Kim Groesbeck

Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting October 21st, 2021 at 4:40p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511 and Commissioner Bernhard via telecon.

1. Call to Order
2. Roll Call; all present.
3. Guests: NONE
4. Review and Approval of previous monthly meeting minutes.
5. Old Business:
 - a. Number of Open Claims in System: 50, 5 for Winnebago, Co. There are 2 claims pending development and 0 awaiting final submission. To date tracking 987 records of veterans. There are 2 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 3 have been approved YTD, while 1 was disapproved. There are currently 0 VA caregiver applications pending submission, while 2 have been approved YTD. To date 1 Home Improvement Structured Alteration (HISA) grant has been approved. Director Green explained that he will continue with the 5 claims from the Winnebago Co. because the VSO is not yet fully trained.
 - b. Update Directors Activities: Director Green updated the Commission on activities for SEP2021.
 - c. Budget Review: Director Green provided a handout on current expenditures.
 - d. Training Updates: Director Green provided a summary of the Commissioner and VSO Fall Conference Training to the Kossuth Co Board of Supervisors. The Commissioners discussed the training at length and provided Director Green with some recommendations for the educational team.
 - e. Mobile Medical Unit: The mobile medical unit is scheduled for Friday, November 19th and veterans may receive flu shots during this visit.

- f. Outreach Activities: Director Green assisted with VSO Booth CCF September 18th in Spencer from 9am-1pm, he also attended the Veterans Park Statue dedication on October 4th.
 - g. Director Green provided his annual self-assessment to the Commissioners for their review.
 - h. Director Green provided the following to the Commissioners; Veterans Information Services OCT21, Ribbon Cutting Mason City VA 02NOV2021, KCEDC CEO Flyer, VA Care Giver Flyer, VA Resuming Debt Notifications, VA Compensation COLA Act 2021, VFW Pending Legislation, Running Awards by County, DSM VA Stakeholder Report, Vetraspec reports, Workforce Development Flyer, VA Pain Chart, and the ISAC Records Retention Manual
6. New Business:
- a. Communication from the Commission: Commissioner's discussed the lack of space on the performance evaluation form and will be investigating whether we can restructure the form to better accommodate the evaluation information.
 - b. Director Green informed the Commission that he would be conducting training with the Winnebago VSO.
 - c. Next meeting is on November 18th due to the second Thursday falling on Veterans Day.
 - d. Future plan for request to go from 3 to 5-person commission—to be discussed and approached during the annual planning session next Fiscal Year.
7. Motion to Adjourn. Motion by Commissioner Groesbeck and seconded by Commissioner Bernhard to adjourn. Motion carried. Meeting adjourned at 5:52 p.m.

SIGNED:

DATE