



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner President: James Grandgenett

Commissioner Vice Chairwoman/Secretary: Carole Bernhard

Commissioner Kevin Molsberry

Commissioner Troy Brandt

Commissioner Gary Forsythe

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting November 8th, 2023 at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call; all present except Commissioner Bernhard and Commissioner Molsberry
3. Guests: None
4. Review and Approval of previous monthly meeting minutes: Approved.
5. Old Business:

a. Number of Open Claims in System: 51; There are 18 claims pending development, ready for decision 1, secondary ready for decision claims and ready for work 0. To date tracking 1189 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 1 withdrawn, and 0 have been approved YTD. There are currently 0 VA caregiver applications in process. Home Improvement Structured Alteration (HISA) grant(s) pending for 2023 is 1 and total granted YTD are 0. Director Green has mailed 1 Brushy Creek Honor Flight Applications mailed out. Director Green completed on 1 Iowa Veterans' Home Application.

b. Update Directors Activities: Director Green updated the Commission on activities for October 2023.

c. Budget Review: Director Green and the Commission reviewed the monthly expense summary for October and informed the board that no funds were disbursed from the General Basic Fund for Food, Rent, Utilities or Burial. Dan handed out draft worksheets for 2024-2025 to be discussed in December meeting. Dan drafted proposed draft reductions.

d. Reports: Director Green reminded the Commission on the following VETRPRO Reports continue to be a work in progress and are not 100% accurate due to the limited report features. He provided a screenshot of the Ad Hoc reports he is developing. Reports: the interactions/utilization reports summary; forms created/submitted for October 2023, 72; completed claims w/decision October 2023 monthly award is \$7513.64 and retro award is \$1348.66; completed claims w/decision YTD—monthly award is \$44,840.12 and retro award is \$94,933.69. ADHOC reports to date: Spouse DIC is \$24,219.12, Retro: \$173,577.34 Spouse Survivor Pension is \$8,891.00, Retro: \$22,035.00, Veteran Compensation is \$450,309.70 Retro: \$1,469,691.55. Veteran Pension \$24,889.15, Retro: \$102,945.48. Veteran Burials Service Connected is \$18,000.00 and

Veteran Burials non-Service Connected is \$1,107.00. Veterans rated IU is 9. Veterans Rated Total and Permanent 100% is 44.

e. Training: Director Green completed NACVSO 5-year accreditation exam—awaiting results. Completed mentoring Hancock VSO on Training on cross accreditation, grave records and VetPro usage 3 November 2023. He is developing the District Training Plan for District 5 30 November 2023 training, and developing an agenda with the D5 President. He is also working on Office SOP and updating changes to address donations, gift cards etc.

f. Outreach Activities: Director Green does not have any activities scheduled.

g. Cost Analysis Update: None scheduled.

h. Dan spoke with the treasurer's office on the 03000 2626 21 accounting line. There was a donation cash in the amount of 345.00 and another donation via check in the amount of \$15.00 respectively. This is why the overall amount was greater than 10K.

i. Information: Director Green provided the following: What Every Veteran Should Know November 2023, IDVA Media Advisory Veterans Day, VA PACT Act Dashboard. Director Green emailed VetPro software suggestions.

6. New Business:

a. Communication from the Commission:

(1) Follow-up status HIPAA/PII Training. Commissioners Molesberry and Forsythe had completed the training and Commissioner Brandt is still reviewing. Director Green will look to have an MFR drafted for everyone next month to document the training for record.

(2) Draft Commissioner Meeting dates for 2024.

(2) Working on Department Shirts WIP. Director Green provided draft for review.

(3) County Binders Estimate for Book 4 is still forthcoming—Director Green communicated with Jim Morey and due to a large project on Mr. Morey's end, he is still waiting on estimate.

b. Commissioner Remarks: None

7. Motion to Adjourn. Motion by Commissioner Brandt and seconded by Commissioner Forsythe, Meeting adjourned at 5:19pm.

SIGNED:

DATE