



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street. Algona. Iowa 50511**

**Commissioner: James Grandgenett, 1<sup>st</sup> Chairman**  
**Commissioner: Kim Groesbeck, Vice Chairwoman**  
**Commissioner: Carole Bernhard, Secretary**

**Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting May 13<sup>th</sup>, at 4:45 p.m.**

**Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511**

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: Dan, Kim, Jim  
Absent: Carole
4. **Guests:** *None*
5. **Review and Approval of previous monthly meeting minutes.** Motion by Kim, seconded by Jim, approved as read.
6. **Old Business:**
  - a. Number of **Open Claims in System:** 44. **Pending Claims** 6 **Awaiting Submission** 1.  
Number of **Veteran Records:** 934. Office traffic and phone calls are picking up with the advent of summer and nice weather.
  - b. Update – Review Directors Activities. Director Green updated the Commissioners on activities conducted for April 2021. All bills are remitted to the Auditor with 1 day after they are received by this office for timely payment.
  - c. Review of department budget for FY. Director Green provided the Commissioners with the latest handout on current budget status
  - d. Director Green is registered for the National Conference Training (Computer Based Distance Learning) for 19-21JUL2021. Commissioner Grandgenett will check his schedule to assist in manning phones for the office while Director Green completes training.
  - e. Director Green updated the Commissioners on Mobile Medical Unit here in Algona on 21May2021. Ads were placed in the reminder and a service announcement to veterans done by Dan with KLGA radio.
  - f. Outreach activities: 2 Home visits for claims involving VA Pension requests. Recently Director Green was able to access the Good Samaritan Center and meet with a veteran and assisted with his claim. Lastly, Director Green will continue to look at shirts for our drivers and ordering more ballcaps.
  - g. Director Green updated the Commissioners on the Memorial Day Activities for: Whittemore, and grave decoration Algona, Whittemore. This will start on 28-29MAY.
  - h. Director Green updated the Commissioners on the American Legion County Meeting Bancroft Pending due to availability of County Commander.
  - i. Director Green provided information handouts to Commissioners: MMT Email, Running Awards by county March 2021, FEMA Funeral Info.

- j. Director Green provided the Commissioners with an expense analysis and remaining plan to execute remaining state grant monies this year. No known issues with executing the state grant monies of 10K. Dan will continue to monitor this for the remaining 45 days.

7. **New Business:**

- a. Communication from the Commission. Work in progress continued, for request to go from 3 to 5-person commission—to be discussed and approached during the annual planning session next Fiscal Year.
  - b. Training for the Commissioners still being developed for fall conference but is forthcoming.
8. **Motion to Adjourn.** Motion by Commissioner Groesbeck and seconded by seconded by Commissioner Grandgenett to adjourn. Motion carried. Meeting adjourned at 5:10 p.m.