



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street, Algona, Iowa 50511**

**President: James Grandgenett**

**1<sup>st</sup> Chairwoman: Kim Groesbeck**

**Vice Chairwoman: Carole Bernhard**

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting May 11th, 2023 at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call; Daniel Green, Carole Bernhard, Jim Grandgenett all present. Kim Groesbeck absent.
3. Guests: None
4. Review and Approval of previous monthly meeting minutes: Approved.
5. Old Business:

a. Number of Open Claims in System: 44; There are 16 claims pending development, and Ready for decision, 6. To date tracking 1147 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 0 have been approved YTD. There is currently 1 VA caregiver application in process. Home Improvement Structured Alteration (HISA) grant(s) pending for 2023 is 1 and total YTD are 0. Director Green has mailed 1 Brushy Creek Honor Flight Applications mailed out. Director Green completed on 1 Iowa Veterans' Home Application.

b. Update Directors Activities: Director Green updated the Commission on activities for April 2023.

c. Budget Review: Director Green and the Commission reviewed the monthly expense summary, GDX 5-year comparison of benefits for veterans of Kossuth County. A Copy of the quarterly disbursements for food, rent and burial and 2023-2024 salaries for the new fiscal year were provided to the Commission.

d. Reports: Director Green informed the Commission on the following VETPRO Reports: Submittal Decisions Report Summary APR 23, Submittal Decisions Report Since Conversion YTD, Interactions/Utilization Reports Summary, Forms created APR2023—80, Completed claims w/Decision APR 23—1 Monthly Award: \$1,663.60, Retro \$6,354.77, Completed claims w/Decision YTD—12 Monthly Award: \$19,375.78, Retro \$46,570.04. These reports continue to be a work in progress.

e. Training: Director Green is scheduled for virtual NACVSO Training (Nationals) 4-8 June 2023. Director Green was unable to attend in person due to capacity. Director Green is still working towards CBT Caregiver Training and is scheduled for CBT QPR Training 30 May 2023.

f. Outreach Activities: IA Workforce Development – Veteran Military Appreciation Day is 17 Jun 23 in Oneota Park Spencer, IA.

g. Cost Analysis Update: None scheduled.

h. Information: Director Green provided the following: What Every Veteran Should Know APR/MAY 2023, Running Awards by County, Weekly PACT Act report.

6. New Business:

a. Communication from the Commission:

(1) Follow-up on advertising 2 new commissioner hires. Newspaper and reminder Ads through 27 APR 2023 cost \$244.50. Submitted for payment. KCVA Ad Commissioner on air 2x's daily for 2 weeks cost \$100—posted to career starter on website, KLGA Memorial Day Ads cost \$330.00. Will begin running on 27-31 May 2023 daily.

(2) Discussion, Part time assistance—VA Office (tabled—until further notice)

(3) County Binders Estimate for Book 4 is still forthcoming—Director Green to follow-up with vendor.

(4) Briefed Kossuth Co. Board of Supervisors on having new hires in place effective 1 Jul 2023.

b. Commissioner Remarks: None

7. Motion to Adjourn. Motion by Commissioner Grandgenett and seconded by Commissioner Bernhard to adjourn. Motion carried. Meeting adjourned at 5:45 p.m.

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SIGNED:

DATE