



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

President: James Grandgenett

1st Chairwoman: Kim Groesbeck

Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting March 10th, 2023 at 1:00 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call; All present for the meeting.
3. Guests: None
4. Review and Approval of previous monthly meeting minutes: Approved.
5. Old Business:

a. Number of Open Claims in System: 48; There are 8 claims pending development, and Ready for decision, 6. To date tracking 1133 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 0 have been approved YTD. There is currently 1 VA caregiver application in process. Home Improvement Structured Alteration (HISA) grant(s) pending for 2022 is 0 and total YTD are 0. Director Green has mailed 1 Brushy Creek Honor Flight Applications mailed out. Director Green completed on 1 Iowa Veterans' Home Application.

b. Update Directors Activities: Director Green updated the Commission on activities for February 2023.

c. Budget Review: Director Green and the Commission reviewed the final 2023-2024 budget and the current budget expenditures to date. The salary increase for Director Green is not fully approved as yet due to an adjustment to Kossuth County's budget. The auditor is researching why there are additional monies with the budget's line item for the VSO's 10K grant from the state.

d. Reports: Director Green informed the Commission that he was still awaiting changes from his evaluation of the VETPRO program; Director Green provided a thorough review and vital input on their program. The company has indicated a delay in implementing any recommendations until February 2023.

e. Training: Director Green informed the Commission on the following training items: Dan provided the Commissioner's HIPPA/PII training pack; the CBT option was unavailable at this time. Director Green completed Hamilton Co. training on 17 February 2023. The Palo Alto

VSO training with Director Green was also completed. IACCVSO Spring School is set for 11-13 April 2023 at the Holiday Inn by the Airport. Director Green advised the Commission that CEU submission was the individual's responsibility. NACVSO Training (Nationals) is in Wisconsin 4-8 June 2023 and Director Green is attending in person. District Training has been proposed for July 14, 21, or Aug 4 2023 with the location in Marshalltown at the Iowa Veteran's Home. Fall School Dates are set for October 10-12 with Commissioner training anticipated for the 10th; the location is still TBD. Director Green has stepped back from a primary role on the Education Committee due to the State Association's internal disarray.

f. Outreach Activities: The Commission set up an outreach effort to inform the Veterans of Kossuth County about the PACT Act and how it may apply to them. The Northern Kossuth County meeting will be hosted by Bancroft American Legion Post 377 at the Summit Center in Bancroft, IA at 2pm and 7pm on 6 April 23. IA Workforce Development – Veteran Military Appreciation Day is 17 Jun 23 in Oneota Park Spencer, IA.

g. Cost Analysis Update: None scheduled.

h. Information: Director Green provided the following: What Every Veteran Should Know MAR 2023, Running Awards by County, Weekly PACT Act Update 4 Mar 23, IA Town Hall Digital Meetings.

i. Due Out: HIPPA/PII Training for Commissioners, answers for budget increase in the account line 03000 2626 21, and review back brief template to BOS for monthly briefing.

6. New Business:

a. Communication from the Commission:

(1) Discussion/Decision new commissioner hire, advertising ad, PSA KLGA and selection process, screening, interviews (develop plan). New hires in place 1 July 2023.

(2) Discussion, Part time assistance—VA Office (tabled—work in progress)

(3) County Binders Estimate for Book 4 is still forthcoming—Director Green to follow-up with vendor.

b. Commissioner Remarks: None

7. Motion to Adjourn. Motion by Commissioner Groesbeck and seconded by Commissioner Grandgenett to adjourn. Motion carried. Meeting adjourned at 2:06 p.m.

SIGNED:

DATE