



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street. Algona. Iowa 50511**

**President: James**

**Grandgenett**

**1<sup>st</sup> Chairwoman: Kim Groesbeck**

**Vice Chairwoman: Carole Bernhard**

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting June 11, 2020 at 4:45p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call.
3. Guests:    NONE
4. Review and Approval of previous monthly meeting minutes.
5. Old Business:
  - a. Number of Open Claims in System: 42. There are 3 claims pending development and 0 awaiting final submission.
  - b. Update Directors Activities for MAY2020. Dan provided the spreadsheet for daily activities to the Commissioners.
  - c. The Commissioners and Dan reviewed the plan for the 10K Grant monies. Reviewed Draft, Dan is submitting 28 June, due 31 July. Dan updated the Commissioners on this year's automation expenditures, which are due in soon. Dan also provided Carole with an order for JMV Graphix for hats, vests, and shirts for future outreach activities.
  - d. Dan informed the Commissioners that veteran transport is due to reopen 15 June 2020. He is in discussion with several potential drivers. He provided several handouts regarding this paragraph 5.e. provides information regarding hospital and clinics.
  - e. Information regarding clinics: Opening up -trying to control & monitor to maintain flow. Surgery and clinics are expanding to 25% capacity next 20-30 days. Vets will be screened via a questionnaire and their temperature taken. Vets are required to wear masks. Vets are advised not to come in prior to 15 minutes before appointment. Parking garage OPEN, Main Entrance OPEN, Strict Visitor policy. Caregiver may have to leave; social distancing is being observed. COVID19 testing is by appointment only; must go through primary care provider

to get tested prior to a procedure being done. New signage in place for directions. Limited number of Vets in vans.

- f. Outreach Activity: None are currently scheduled due to COVID 19.
6. New Business:
- a. The Fall IACCVSO Conference is still on at this time. Carole is planning on attending this.
  - b. The National Conference was officially cancelled and NAVSCO is encouraging on-line computer-based training for education and CEUs. Dan has completed mandatory training through the Training Management System (TMS) and two extra courses.
  - c. Dan's 6-month performance update/feedback by the Commission will be conducted next month.
  - d. Dan provided input for a 6-month performance update/feedback. The Commissioners discussed conducting written feedback. Dan agreed this would be beneficial.
  - e. Communication from the Commission: The Commissioners recommended a customer service box be provided for veterans to give feedback. Carole agreed to work on a customer comment card for this.
  - f. Commission remarks: none.
7. Motion to Adjourn. Motion by Kim and seconded by Jim to adjourn. Motion carried. Meeting adjourned at 17:30p.m.

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SIGNED:

DATE