Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street. Algona. Iowa 50511

President: James Grandgenett
1st Chairwoman: Kim Groesbeck
Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting July 9, 2020 at 4:45p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511; and via TELECON with Kim Groesbeck.

1. Call to Order
2. Roll Call.
3. Guests: ___*NONE*_____
4. Review and Approval of previous monthly meeting minutes.
5. Old Business:
    a. Number of Open Claims in System: 36. There are 2 claims pending development and 0 awaiting final submission.

    b. Update Directors Activities for JUNE2020. Director Green provided the spreadsheet for daily activities to the Commissioners.

    c. The Commissioners and Director Green reviewed Activity Report 2020 to IDVA submitted. Director Green briefed that the 10K check should be received soon.

    d. Commissioners Bernhard and Grandgenett reviewed and signed the Quarterly Report, Commissioner Groesbeck will sign at a later date.

    e. Director Green is scheduled to attend VSO Summer School at Camp Dodge 21-23JUL2020. Commissioner Grandgenett will fill in during this time.

    f. Outreach Activities: Pending a meeting with Community Health.

6. New Business:

    a. The Fall IACCVSO Conference is still on at this time. Commissioner Bernhard is planning on attending this.

b. The National Conference was officially cancelled and NAVSCO is encouraging on-line computer-based training for education and CEUs. There have been some connectivity issues with CBT Training.

c. Director Green's 6-month performance update/feedback provided by two of the three Commissioners. Commissioner Groesbeck will provided hers at a later date. During this process Commissioner Bernhard recommended Director Green for his next review complete a self-assessment to share with Commissioners. This enables the Commissioners to better understand Director Green's position since they are not present for day-to-day operations.

d. A Cost analysis of a 3-person vs 5-person Commission was provided. All three Commissioners agreed that this would be a benefit and provide for continuous oversight, so if one Commissioner is not available a quorum would still be possible.

e. Commissioner Carole provided input on a customer comment form, and the Commissioners and Director Green discussed how this could be implemented.

f. Communication from the Commission: None.

g. Commission remarks: None.

7. Motion to Adjourn. Motion by Jim and seconded by Carole to adjourn. Motion carried. Meeting adjourned at 17:45p.m.

SIGNED: DATE