



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner President: James Grandgenett

Commissioner Vice Chairwoman/Secretary: Carole Bernhard

Commissioner Kevin Molsberry

Commissioner Troy Brandt

Commissioner Gary Forsythe

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting 11 January 2024 at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order

2. Pledge of Allegiance and moment of silence for POW/MIA.

3. Roll Call. Present: Molsberry, Grandgenett, Forsythe, Brandt, Green
Absent: Commissioner Bernhard

4. Guests: none

5. Review and Approval of previous monthly meeting minutes. Previous minutes for NOV approved as read.

6. Old Business: METRICS

a. Number of **Open Claims in System:** Open 46, Pending Development 21, Ready for decision 4, Secondary RFD 1, Rating Decision Complete 2, Ready for Work 0.

Number of Veteran Records: 1194

Number IA VET Trust Fund Applications previous month: 0.

Number IA VET Trust Fund Applications current month: 0

Number IA VET Trust fund approved YTD: 0

Number IA VET Trust fund disapproved YTD: 0

Number of VA Caregiver applications submitted previous month: 0

Number of VA Caregiver applications submitted current month: 0

Number of VA Caregiver applications approved YTD: 0

Home Improvement Structured Alterations (HISA) Grant YTD: 0

Home Improvement Structured Alterations Grant Pending: 0

Brushy Creek Honor Flight Applications mailed out 0

Iowa Veterans Home Application 0 **YTD**

b. **ACTIVITIES:** Update - Review Directors Activities for DEC (Handout). Director Green updated the Commission on activities for DEC2023 and the 5 year review.
Review of Activities 5 Year Rollup as of 31DEC2023

c. **BUDGET:** Review of Monthly Expense Summary. DEC. Director Green presented the monthly and quarterly expenses of the department for approval and signature. Quarterly reports were approved and signed by the Commission.

Quarterly report General Basic Fund for Food, Rent, Utilities, Burial.

Quarterly report review/signature OCT/NOV/DEC.

d. **VETPRO UPDATES: *VETPRO Reports are a work in Progress (Not 100% accurate due to limit report features)** Director Green provided a snapshot of VetPro reports for DEC

- Interactions/Utilization Reports Summary: **DEC2023**
- Forms created/submitted **65**
- Completed claims w/Decision **DEC2023*** Monthly award: **\$5979.76** Retro: **\$15316.07**
- Completed claims w/Decision **YTD*** Monthly award: **\$54798.32** Retro: **\$114208.70**

- **AD HOC Reports developed (Works In Progress)** :

SPOUSE DIC **\$27,535.08** RETRO: **\$181,690.90**

SPOUSE Survivor Pension **\$9,752.00** RETRO: **\$22,744.00**

VETERAN Compensation **\$496,903.90** RETRO: **\$1,739,556.00**

VETERAN Pension **\$20,119.15** RETRO: **\$87,897.75**

VETERAN Burials Service Connected: **\$24,000.00**

VETERAN Burials Non-Service Connected: **\$1096.00**

VETERANS Rated IU: **12**

VETERANS Rated Total and Permanent 100% **28**

e. **TRAINING:** Director Green is reserved for National Training and continuing to work the department SOP (A continued work in progress)

- Reserved for NACVSO School 11-17MAY2024 Denver CO
- Working Office SOP and updating it with changes to address donations, gift cards, etc

f. **OUTREACH:** Director Green has no current outreach activities scheduled.

- Non-Scheduled

g. **DUE OUTS:** Director Green is continuing to work on the department shirts for personnel. Director Green has placed an order with Sign Works for another run of department ballcaps. These will be Navy blue with white mesh, 5-panel with adjustable tab. Cost estimate will be 9.00 per cap or \$900.00 total whereas two years ago they were 7.00 per cap. Director Green recommended for consideration to the Commission to utilize donations that he had received during the holiday season be applied towards the purchase of the ballcaps for veterans. Motion by Director Green and second by Commissioner Forsythe. Motion carried unanimously. Dan will complete a memorandum for record for Commissioner signature to account for these actions and use of funds.

- Working on getting Department Shirts etc.
- Ordered Veteran ballcaps - 100Each from Sign Works

h. **INFORMATION/Handouts:** Director Green provided the following: What Every Veteran Should know: DEC23, Running Awards by County NOV23, KC MFR for charging motel-food, KC MFR Holidays for 2024, ICVA 2024 Legislative Priorities, New VA Rule Adjustment to Compensation.

7. New Business:

a. Communication to/from the Commission. Director Green will reach out again to County Binders on an estimated for grave records scanning Book 4 and the Count Veterans War Binder (still awaiting estimate). The evaluation for Director Green will be completed and reviewed on 04JAN2024. This will be presented at budget time during the department's budget review with the BOS. Signatures were obtained at the January monthly meeting as the form requires the addition of two Commissioner signatures.

- Sign Dan Evaluation
- Working on Dept. Shirts WIP
- County Binders Estimate for Book 4 awaiting estimate from Mr. Jim Morey

b. Commission remarks Commissioner Brandt stated that he had previously completed the HIPPA training. Director Green will provide a copy of the memorandum for everyone at the next meeting.

8. **Motion to Adjourn.** Motion by __Commissioner Brandt__ and seconded by __Commissioner Molsberry__ to adjourn. Motion carried. Meeting adjourned at __17:25pm__ p.m.

SIGNED:

DATE