



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street, Algona, Iowa 50511**

**President: James Grandgenett**

**1<sup>st</sup> Chairwoman: Kim Groesbeck**

**Vice Chairwoman: Carole Bernhard**

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting April 20th, 2023 at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511.

1. Call to Order
2. Roll Call, Dan G, Kim G, James G, absent Carole B.
3. Guests: None
4. Review and Approval of previous monthly meeting minutes: Approved.
5. Old Business:

a. Number of Open Claims in System: 50; There are 11 claims pending development, and Ready for decision, 8. To date tracking 1140 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 0 have been approved YTD. There is currently 1 VA caregiver application in process. Home Improvement Structured Alteration (HISA) grant(s) pending for 2022 is 1 in development and total YTD are 0.

b. Update Directors Activities: Director Green updated the Commission on activities for March 2023.

c. Budget Review: Director Green and the Commission reviewed the monthly expense summary for the current budget year and the Quarterly Report to the BOS from 01JAN23 to 31MAR23. The report was approved and signed by the Commissioners present and the Director.

d. Reports: Director Green provided a copy of the following reports for review: VetPro Interaction Summary Report, Number of forms created for March 2023, Number of Submittal Decisions for March 2023, Number of Submittal Awards for March 2023 monthly, and retroactive. This is a continued work in progress.

e. Training: Director Green informed the Commission that he attended and completed training at the IACCVSO Spring Conference in Des Moines. Dan also assisted and completed training for the IACCVSO New CVSO training done concurrently with the spring conference in Des Moines. Dan is registered to attend National training virtually due to limited in person enrollment. Training will occur in June.

f. Outreach Activities: Dan will be attending the IA Workforce Development – Veteran Military Appreciation Day on 17 Jun 23 in Oneota Park Spencer, IA.

g. Cost Analysis Update: None scheduled.

h. Information: Director Green provided the following: What Every Veteran Should Know APRIL 2023, Running Awards by County, Weekly PACT Act Update 17APR23, Senator Grassley and Ernst US Service Academy Virtual Night 01/02MAY2023, New hunting and fishing license Iowa, Virtual Care Giver Training, VA 988 Expansion of the Veterans Crisis Line, Commissioner Ad for hire.

i. Due Out: HIPPA/PII Training for Commissioners, answers for budget increase in the account line 03000 2626 21, and review back brief template to BOS for monthly briefing.

6. New Business:

a. Communication from the Commission:

(1) Commissioner vacancies job ad provided to Algona Publishing for runs in the Algona Reminder and newspaper. This will be for a 3-week run. Dan will work with KLGA on radio ad and Memorial Day ads as well.

(2) Will need Commissioners for screening, interviews, and selection of vacant Commissioner positions. Dan briefed the BOS of having new hires in place effective 01JUL2023.

(3) County Binders Estimate for Book 4 is still forthcoming—Director Green to follow-up with vendor.

b. Commissioner Remarks: None

7. Motion to Adjourn. Motion by Commissioner Groesbeck and seconded by Commissioner Grandgenett to adjourn. Motion carried. The meeting was adjourned at 5:36 p.m.

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SIGNED:

DATE