



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

President: James Grandgenett

1st Chairwoman: Kim Groesbeck

Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting April 14th, 2022 at 4:50p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511 and Commissioner Bernhard via telecon.

1. Call to Order
2. Roll Call; Director Green, Commissioners Grandgenett and Groesbeck. Absent: Commissioner Bernhard.
3. Guests: ___NONE___
4. Review and Approval of previous monthly meeting minutes: accepted and approved with minor correction of adding the Yearly Calendar to the handouts the Commission received.
5. Old Business:
 - a. Number of Open Claims in System: 54. There are 5 claims pending development and 0 awaiting final submission. To date tracking 1038 records of veterans. There are 0 IA VET Trust fund applications pending submission from the previous month, 0 for the current month and 0 have been approved YTD. There are currently 0 VA caregiver applications pending submission. One Home Improvement Structured Alteration (HISA) grant is pending for 2022. The Winnebago County claims have all been submitted and all decided except one.
 - b. Update Directors Activities: Director Green updated the Commission on activities for MAR2022. Director Green back-briefed Commissioners on BOS.
 - c. Budget Review: Director Green and the Commission reviewed the APR2022 Budget and for the JAN-MAR Quarterly report.
 - d. VetraSpec Reports: Director Green provided the following reports to the Commission: Monthly Retroactive Awards, Total Awards, 12-month projections and onetime payments, and Total Awards for 2022.

- e. Training: Director Green completed training for IACCVSO Spring Conference 12-14 April. He is registered NACVSO Conference 5-10 June 2022. Director Green conducted training for Office Management and Basics, VA Healthcare Enrollment, Budget, and VA Pensions and held a Q&A Session for new CVSOs. He is assisting District 5 President with preparations for District 5 Training May 19th in Nevada, IA. Director Green provided with a summary report for the Spring Conference for review. Director Green is also working to become cross accredited with the Vietnam Veterans of America.
- f. Outreach Activities: Director Green is working with client at Good Sam—Survivor Pension. This is a work in progress. He is also working with a veteran in the home on VHA Income Verification and community care authorization for eye exam, and requesting a new walker and glucose test. Director Green is also prepping for the upcoming Memorial Day activities in our area.
- g.
- h. Director Green's Goals/Assessment: Draft Performance Review is attached.
- i. Cost Analysis Update: Proposal to go from 3 to 5-person Commission is due out.
- j. Director Green provided a Memorandum of Salaries to both the Auditor and Commission.
- k. Information: Director Green provided the following: What Every Veteran Should Know April 2022, Email Workforce Development Women Veterans, Salaries memorandum for department, Email Legislative Update District 5.

6. New Business:

- a. Communication from the Commission:
 - i. Prep for Director Green's new evaluation period—as needed.
 - ii. Commission requested information on mobile medical unit's schedule for 2022; Director Green is attempting to re-establish contact with VA on the Mobile Medical Unit visits back to Algona.
- b. Commissioner Remarks: None

7. Motion to Adjourn. Motion by Commissioner Groesbeck and seconded by Commissioner Grandgenett to adjourn. Motion carried. Meeting adjourned at 5:45 p.m.