



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street. Algona. Iowa 50511

President: James

Grandgenett

1st Chairwoman: Kim Groesbeck

Vice Chairwoman: Carole Bernhard

Subject: Minutes, Kossuth County Commission of Veterans Affairs Monthly Meeting April 9, 2020 at 4:45p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511; and via teleconference due to COVID-19 pandemic.

1. Call to Order
2. Roll Call.
3. Guests: ___NONE___
4. Review and Approval of previous monthly meeting minutes.
5. Old Business:
 - a. Number of Open Claims in System: 32. There are 6 claims pending development and 0 awaiting final submission.
 - b. Update Directors Activities for FEB/MAR2020. Dan provided the spreadsheet for daily activities to the Commissioners; the office is slow because of the COVID-19 pandemic response. The limited working environment has resulted in a halt to disability compensation exams.
 - c. Dan provided a 2020 job performance evaluation rough draft for the Commissioners to review. The Commissioners also discussed the possibility of a mid-year feedback review, which Dan welcomed.
 - d. The Mobile Medical Unit is still scheduled for June, but because of the pandemic, this may not happen.
 - e. Outreach Activity: Plans to meet with Quality Assurance Representative Barb at KRHC Billing to explain VA Systems and process's regarding Care in the Community and how it works is postponed due to pandemic. Additionally, visits with Community Health Nurses at KRHC is postponed due to pandemic.
 - f. Follow-up discussion on Jacket/Vest for everyone: Deferred to next month.
 - g. Dan provided Commissioners with handouts/notes from District 5 Conference in Boone. A change in the Care in the Community billing process has occurred; a

new company, Optimum, has assumed responsibility from Tri West. Dan expressed concern about how this may affect bills that have not fully processed. Further detail on the District 5 meeting is in the attached notes.

- h. Dan provided the Commissioners with the Safety Committee Meeting Minutes from March 11, 2020.
6. New Business:
- a. The Spring Conference in Des Moines is cancelled. Dan will receive training and CEUs through Computer Based Training classes.
 - b. Dan has registered for National CVSO School in Atlanta in June and has hotel reservations, but he is still waiting on whether this will take place.
 - c. Review, signature of Quarterly Report for JAN-MAR was completed.
 - d. Senate Bill (CVSO ACT) S.3020 was further explained; how it applies locally is detailed in the attached District 5 Meeting notes.
 - e. Updates to the IA Veterans Trust Fund is also explained in detail in the District 5 Meeting notes.
 - f. The Commissioners and Dan held a lengthy discussion on the execution of remaining 10K Grant Monies for the fiscal year. News advertising, outreach merchandise, and apparel along with computer-based training are some of the recommended/authorized expenditures for Dan to use these funds after the pandemic prevented in-person training.
 - g. Communication from the Commission: none.
 - h. Commission remarks: none.
7. Motion to Adjourn. Motion by Jim and seconded by Kim to adjourn. Motion carried. Meeting adjourned at 17:37p.m.

SIGNED:

DATE