

Kossuth County
Emergency Management Commission
219 S. Phillips Street
Algona, IA 50511

The Kossuth County Emergency Management Commission was held, Tuesday December 20, 2022 at the Kossuth County Emergency Response & Training Complex.

The meeting was called to order by Rick Murphy, Chairman at 6:01 PM.

A motion to Approve Minutes of October 25, 2022, was made by Alan Miller with a second from Jerry Thompson--- motion carried.

A motion to Approve Agenda for EMA December 20, 2022, meeting was made by Deb Stevens with a second from Christy Skilling--- motion carried.

Old Business

Charissa informed the Commission that the UTV trailer from Eischen Sales is a 6 week turnaround from placement of order. Price of trailer roughly \$14500 with money left from the donations for the Can-Am to be applied towards trailer purchase. Can also use monies received from sell of the ERV. A motion was made by Alan Miller to move forward with purchase of trailer with a second from Deb Stevens—motion carried.

Multi-Jurisdictional Hazard Mitigation Plan, we need to move forward with this project. Charissa has completed the grant application and just need to submit the signed documents on Friday. It is very likely we will receive the grant but while we wait for the award we need to move forward. We need to decide on who will be on the planning committee. After discussion it was decided Charissa will email the city clerks to have on the city council agenda to select a representative and alternate to attend the planning meetings. Charissa will get this out yet this week before the Christmas holiday.

Charissa reported the ERV (old ambulance) was posted on govdeals and sold for \$4500. As discussed with the purchase of the ATV trailer, this money can go towards the purchase.

Charissa reports she has continued to work on developing the EOC process, and procedures. She has requested from the commission to approve out of the budget for supplies and equipment to support the EOC in the new building. Supplies: designated colored vests, movable walls, /movable white boards. A motion was made by Jerry Thompson to purchase supplies and equipment for the EOC. A second was made by Alan Miller. With no discussion—motion carried.

New Business

EIN for Emergency Management- Charissa presented to the Commission that since The EMA Commission/ Emergency Management is it's own municipality, it is best practice to have our own EIN number versus using Kossuth County. EIN is the tax exemption which emergency management currently uses the County EIN number. A motion was made by Kevin McPeak to not apply for an EIN and to continue using the County EIN. A second was made by Jerry Thompson—motion carried.

Election of Officers was held: Chairman: nominations opened- Rick Murphy; A motion for Rick Murphy to remain chairman was made by Kevin McPeak with a second by Deb Stevens—motion carried.

Vice-Chairman nominations opened with Keven McPeak nominating Jerry Thompson for Vice Chair. No other nominations made. A motion was made by Deb Stevens for Jerry Thompson to be Vice Chair with a second by Alan Miller—motion carried.

Charissa presented the FY23/24 proposed budget to the Commission. Discussion on line items and dollar amounts was held with increases to the insurance line item from \$5200- \$6000; utilities from \$4000-\$6000. Equipment line item was to be adjusted from \$15000 to include the drone cost. However, after the commission meeting Charissa separated this out from the equipment as the HSGP grant has it own line item. So the equipment line will remain the same. Open public hearing will be set for January 24th at 6:00 pm. We will need the Mayors in attendance for this meeting. As a reminder we will need a quorum for this meeting.

Trainings- Hog confinement training Jan 14& 15

Next Meeting Date: January, 24, 2023 at 6:00 PM

Motion to adjourn made by Kevin McPeak with a second from Alan Miller.

Adjourn at 6:46 PM

****Voting and Quorum. Every member of the Commission shall be entitled to (1) one vote. A quorum shall be determined to be eight (8) attending voting members. ****