

**Kossuth County**  
**Emergency Management Commission**  
**219 S. Phillips Street**  
**Algona, IA 50511**

The Kossuth County Emergency Management Commission was held, Tuesday October 25, 2022, at the Kossuth County Emergency Response & Training Complex.

The meeting was called to order by Rick Murphy, Chairman at 6:01 pm

A motion to Approve Minutes of July 21, 2022, was made by Marilyn Schutz with a second from David LaGue—motion carried.

A motion to Approve Agenda for EMA October 25, 2022, meeting was made by Kevin McPeak with a second from Marilyn Schutz—motion carried.

**Old Business**

Charissa reported she is still on Outdoor Warning Sirens funding and finding the best options for the communities that sirens are not working or barely working, it may be of benefit of including this in our Hazard Mitigation planning process which will begin in 2023.

UTV trailer follow up from October meeting. Charissa spoke with Eischen Sales who report - Trailer prices have gone down some. She provided pricing on the v-nose trailer. Unsure how long it would take to obtain trailer once order place. Charissa will follow up and report back at next meeting.

Multi-Jurisdictional Hazard Mitigation Plan as discussed briefly at July's meeting. Charissa submitted the NOI for Hazard Mitigation Grant for \$40,000 to help cover cost of our multi-jurisdiction hazard mitigation planning. A project officer will be in touch to assist in starting the grant application, unsure when this will happen. Kossuth's plan is due year of 2024. This will give us a full year of planning. The last plan was done by NIACOG and is more of a cookie cutter planning process and errors were noted in the document. Charissa states she has been looking at other vendors to assist us with this task that will be more in-depth & tailored for Kossuth County. It just depends on what the commission is wanting out of our plan. Charissa spoke with two vendors, JEO Consulting group quoted (\$40,000) and Crawford & Associates (\$50,000). If we stayed with NIACOG (\$26,000).

**New Business**

Charissa reported on the 2023 ESF's that will be reviewed as follows: ESF 11 AG/DNR, ESF 12 Energy, ESF 14 Business/Infrastructure, & ESF 10 HazMat. ESF 11 & 10 will just be approving as we completed this last year. The remaining ESF's, we will be approving these plans in the spring.

RSF's (Recovery Support Functions) are new plans that will be developed for the county. There is a scheduled Workshop for March 1, 2023, to begin the RSF-Economic Recovery. This will be facilitated by Homeland Security. More information & details towards to come as she receives from Homeland Security. Charissa is asking that the Commission puts this information in their calendars.

In September Charissa was notified that the HSGP Grant application she submitted back in February was awarded. I will begin the process of obtaining a drone.

Charissa provided a budget update. She would like to work on the budget in December so at the January meeting it can be a public hearing to allow for additional time if needed in order to meet the February 28<sup>th</sup> deadline. Discussion was had amongst the board that were in attendance. Kevin McPeak asked that at the Commission meetings Charissa provides budget updates in order to make funding decisions.

Charissa informed the Commission that she attended Homeland Security Conference on Oct.12-14 with several breakout sessions on energy.

Charissa discussed with the Commission the ERV (the old ambulance) as it is needing new batteries and tires are weathered enough that they should be replaced. This vehicle was purchased as a vehicle for Kossuth County CERT to respond. We do have a CERT team but has not been active for several years. Charissa does not foresee the group being started back up in the near future. Charissa asked the Commission to put money into vehicle and have it sit or does the Commission want sell and use money towards another vehicle or trailer for the Can-AM? During the discussion the Commission agreed to move forward with selling the ERV (old ambulance).

Charissa updated the Commission of the EOC program/policies/staffing. She reported in August I started training individuals that have volunteered to work the EOC. We have met 4 times with one of those being a TTX exercise in August. With this exercise the group identified that my current office was not feasible for the EOC due to lack of space that may be needed. This group felt the Response & Training Complex will be a better fit. I am asking if the commission would approve out of the budget for supplies and equipment to support the EOC in this building. Supplies: designated colored vests, movable walls, /movable white boards, and possibly a TV on a movable cart.

Senate File 333 was passed in May of this year. It is related to authorized emergency vehicles, making penalties applicable. #3, pg4 -d, pg 6 - #5. Charissa did complete the in class and driving course in October. The Commission can authorize the coordinator to either run emergent or not. If you choose not to have the coordinator run emergent there is no need to complete this course, the commission will just sign off on a letter deeming EMA Coordinator non-emergent. Through discussion the Commission agreed to allow Charissa to determine if it is warranted to run lights/sirens. Charissa did inform them most of the time she just runs light and obeys the traffic signs.

Mayor Notification by Charissa will be done as soon as she is made aware of the situation. At that time, Charissa will identify an area to meet to discuss the situation if it so warrants, otherwise, she will do periodic phone updates.

E911 updates were provided Derek and Don. Charissa will send out their meeting minutes once she receives them.

Trainings- December 12<sup>th</sup> from 10am- 4pm Alert Iowa training,; January 16 & 17 Hog confinement training, February 6 & 7<sup>th</sup> G205 Recovery class; EMS will be hosting a class February 18 & 19, Spring will be doing an exercise with the nursing homes.

Next Meeting Date: December 13, 2022

Motion to adjourn made by Kevin McPeak with a second from Jeff Broesder

Adjourn at 6:59 pm