



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street. Algona. Iowa 50511**

**Commissioner: James Grandgenett, 1<sup>st</sup> Chairman**  
**Commissioner: Kim Groesbeck, Vice Chairwoman**  
**Commissioner: Carole Bernhard, Secretary**

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting **October 8<sup>th</sup>, 2020** at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: \_\_\_\_\_  
Absent: \_\_\_\_\_
4. **Guests:** \_\_\_\_\_
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business:**
  - a. Number of Open Claims in System: \_\_\_\_\_. There \_\_\_\_\_ claims pending development and \_\_\_\_\_ awaiting final submission. To date tracking \_\_\_\_ records of veterans.
  - b. Update – review Directors Activities for **SEP2020**.
  - c. Quarterly report of Expenditures (JUL, AUG, SEP) for review and signature. Review monthly expenditure report. Discuss quarterly case number report due 13OCT20 (Negative Report)
  - d. Dan self-assessment performance review to Commission.
  - e. Outreach activities: **None due to COVID-19**
  - f. Follow-uo JayZ graphics: Veterans caps, Commissioners Shirts and jacket/vest
  - g. VA information updates: Flu Shots, VA IPAD Program, VA Caregivers Program handouts to Commissioners.
7. **New Business:**
  - a. Communication from the Commission.
    - Future plan for request to go from 3 to 5-person Commission
    - Discussion/plan for part time assistant
    - Discussion/plan for budget work in December/January
  - b. Commission remarks
8. **Motion to Adjourn.** Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn. Motion carried. Meeting adjourned at \_\_\_\_\_ p.m.