



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street, Algona, Iowa 50511**

**Commissioner: Chairman - James Grandgenett**  
**Commissioner: Vice Chairwoman/Secretary - Carole Bernhard**  
**Commissioner: Kevin Molsberry**  
**Commissioner: Troy Brandt**  
**Commissioner: Gary Forsythe**

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting OCT 19<sup>th</sup>, 2023, at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present:  
Absent: \_\_Commissioner Bernhard\_\_
4. **Guests:** \_\_\_\_\_
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
  - a. Number of **Open Claims in System:** Open 45, Pending Development 22, Ready for decision 4, Secondary RFD 1, Ready for Work 0.  
Number of Veteran Records: 1185.  
Number IA VET Trust Fund Applications previous month: 0 1-Withdrawn.  
Number IA VET Trust Fund Applications current month: 0  
Number IA VET Trust fund approved YTD: 0  
Number IA VET Trust fund disapproved YTD: 0  
Number of VA Caregiver applications submitted previous month: 0  
Number of VA Caregiver applications submitted current month: 0  
Number of VA Caregiver applications approved YTD: 0  
Home Improvement Structured Alterations (HISA) Grant YTD: 0  
Home Improvement Structured Alterations Grant Pending: \_\_\_\_  
Brushy Creek Honor Flight Applications mailed out 1  
Iowa Veterans Home Application 1 YTD
  - b. **ACTIVITIES:** Update – Review Directors Activities for SEP (Handout).
  - c. **BUDGET:** Review of Monthly Expense Summary. SEP.  
Review of expenditures department quarterly report for JUL-SEP2023
  - d. **VETPRO UPDATES: \*VETPRO Reports are a work in Progress (Not 100% accurate due to limit report features)**
    - Interactions/Utilization Reports Summary
    - Forms created/submitted **SEP 2023: 79**
    - Completed claims w/Decision **SEP2023\*** Monthly award: **\$6476.93** Retro: **\$4104.46**
    - Completed claims w/Decision **YTD\*** Monthly award: **\$37326.48** Retro: **\$81450.03**

- Completed claims w/Decision since using VETPRO on JUN2022 YTD (Manually input)  
Monthly Award: **\$40590.01** Retro: **\$90436.73**
- **AD HOC Reports to developed (Works In Progress):**  
SPOUSE DIC \$22,727.38  
SPOUSE Survivor Pension \$8413.00  
VETERAN Compensation \$431,028.57 RETRO: \$1,443,412.87  
VETERAN Pension \$19,823.15 RETRO: 102,945.48  
VETERAN Burials Service Connected: \$18,000.00  
VETERAN Burials Non-Service Connected: \$1107.00  
VETERANS Rated IU: 11  
VETERANS Rated Total and Permanent 100% 43

e. **TRAINING:**

- Completed IACCVSO Fall School training.
- Completed the following self-development computer-based training: Gulf War Particulate Matter Exposure Claims 1.5 hours, Camp Lejune Claims Development 2.0 hours, Benefits Delivery at Discharge Development 1.5 hours, Bookmarking Service treatment Records .30 minutes.
- Continue to Mentor Hancock VSO. Will be scheduling a day over in Garner for training
- Beginning to draft changes to Office SOP and updating it with changes to address donations, gift cards, etc

f. **OUTREACH:**

- Attended Clay Co. Fair VSO Booth 14SEP2023
- Legion post of Deb and Jeff Hansen Foundation Pork Loins for Veterans Day and Veteran Sweatshirts

g. **DUE OUTS:**

- Due out Answers to Budget on increase of account line 03000 2626 21
- Working on getting Department Shirts etc.

h. **INFORMATION/Handouts:** What Every Veteran Should know: OCT23, Running Awards By County \_\_\_\_\_, Legion post of Deb and Jeff Hansen Foundation Pork Loins for Veterans Day and Veteran Sweatshirts, Chapter 35C.1 IA Code Appointments, Hero Haven Info, October VA Activities, Thank you card.

7. **New Business:**

a. Communication to/from the Commission.

- Discussion/Review Commissioner Training Altoona 09OCT2023 After Action Review/Submission of expenses and receipts
- Working on Dept. Shirts WIP
- Dan Self-Assessment Review
- Discussion, Part time Assistance – VA Office (**Tabled**-Work in Progress)
- County Binders Estimate for Book 4 (WIP)

b. Commission remarks

8. **Motion to Adjourn.** Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn. Motion carried. Meeting adjourned at \_\_\_\_\_ p.m.