



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner: James Grandgenett, 1st Chairman
Commissioner: Kim Groesbeck, Vice Chairwoman
Commissioner: Carole Bernhard, Secretary

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting February 9th, 2023, at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: _____
Absent: _____
4. **Guests:** _____
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
 - a. Number of **Open Claims in System:** Open 48, Pending Development 8, Ready for decision 6.
Number of Veteran Records: 1133.
Number IA VET Trust Fund Applications previous month: 0.
Number IA VET Trust Fund Applications current month: 0.
Number IA VET Trust fund approved YTD: 0.
Number IA VET Trust fund disapproved YTD: 0.
Number of VA Caregiver applications submitted previous month: 0.
Number of VA Caregiver applications submitted current month: 0.
Number of VA Caregiver applications approved YTD: 0.
Home Improvement Structured Alterations (HISA) Grant YTD: 0.
Home Improvement Structured Alterations Grant Pending: 0.
Brushy Creek Honor Flight Applications mailed out 1.
Iowa Veterans Home Application 1 YTD
 - b. **ACTIVITIES:** Update – Review Directors Activities for FEB(Handout).
 - c. **BUDGET:** Review final 2023-2024 BUDGET, Review current Budge 2023
 - d. **VETPRO REPORTS**
 - Interaction Report Summary (Actions Documented in VetPro)
 - Forms created FEB23 (98)
 - e. **TRAINING:**
 - Completed initial training w/Hamilton Co. VSO 17FEB2023.
 - Reserved: IACCVSO Spring School 11-13 April 2023 Holiday Inn by the airport
 - Reserved: NACVSO Training (Nationals) in Wisconsin 04-08JUN2023
 - Working to develop new CVSO School for spring school.

- f. **OUTREACH:**
- MARCH Outreach Veterans Information Meeting. (Date Time Place, Flyer etc)
 - IA Workforce Dev – Veteran military Appreciation Day 17JUN2023 Oneota Park Spencer, IA (WIP)
- g. **Cost Analysis Update:** Non-Scheduled
- h. **DUE OUTS:**
- HIPPA/PII Training Commissioners (Provide training slide pack)
 - Answers to Budget on increase of account line 03000 2626 21
- i. **INFORMATION:** What Every Veteran Should know: MAR23, JAN2023 Running Awards By County, Weekly PACT Act Update 04MAR2022, IA Town Hall Digital Meetings.
7. **New Business:**
- a. Communication from the Commission.
- Discussion/Decision new commissioner hire, advertising ad, PSA KLGA and selection process, screening, interviews (Develop plan). New hires in place effective 01JUL2023
 - Discussion, Part time Assistance – VA Office (Tabled-Work in Progress)
 - County Binders Estimate for Book 4 forthcoming (Work in Progress) Dan will follow up with vendor. (Still need to follow-up)
- b. Commission remarks
8. **Motion to Adjourn.** Motion by _____ and seconded by _____ to adjourn. Motion carried. Meeting adjourned at _____ p.m.