



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street. Algona. Iowa 50511**

**Commissioner: James Grandgenett, 1<sup>st</sup> Chairman**  
**Commissioner: Kim Groesbeck, Vice Chairwoman**  
**Commissioner: Carole Bernhard, Secretary**

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting FEB 10<sup>th</sup>, at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: \_\_\_\_\_  
Absent: \_\_\_\_\_
4. **Guests:** \_\_\_\_\_
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
  - a. Number of **Open Claims in System:**   49   **Pending Claims**   3   **Awaiting Submission**   0  .  
Number of Veteran Records:   1018  .  
Number IA VET Trust Fund Applications previous month:   0  .  
Number IA VET Trust Fund Applications current month:   0    
Number IA VET Trust fund approved YTD:   0    
Number IA VET Trust fund disapproved YTD:   0    
Number of VA Caregiver applications submitted previous month:   0    
Number of VA Caregiver applications submitted current month:   0    
Number of VA Caregiver applications approved YTD:   0    
Home Improvement Structured Alterations (HISA) Grant YTD:   0
  - b. **ACTIVITIES:** Update – Review Directors Activities for JAN (Handout).
  - c. **BUDGET:** Review Budget 2022-2023. Prep for Quarterly report in MARCH.
  - d. **SOP Review:** Department guideline and policy review/update
  - e. **VETRASPEC Reports:** Monthly Retroactive Awards, Monthly Total Awards,
  - f. **TRAINING:** 01-02FEB22 Dan VBMS Training at Camp Dodge, Training mentoring 17FEB2022 Winnebago, Training mentoring 25FEB2022 Emmet Co.
  - g. **OUTREACH:** IACCVSO E Board mtg 18JAN22, Vets Day at the Capitol 18JAN22
  - h. **INFORMATION:** Handouts to Commissioners: Auditor Handout Motel and Food Bills, ICVA 2022 Legislative Priorities, VA Pharmacy requests, Iowa Legislative Bills & Rules Updates

7. **New Business:**

a. Communication from the Commission.

- Prep for Dan new evaluation period.
- Discussion/plan presenting request for 5-member commission and being placed onto BOS agenda as an agenda item.
- Request for part time assistance to department (tabled)
- Memorandum of salaries to auditor. Dan will do.

b. Commission remarks

8. **Motion to Adjourn.** Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn. Motion carried.  
Meeting adjourned at \_\_\_\_\_ p.m.