



**Kossuth County Commission of Veterans Affairs**

**Daniel D. Green, Director**

**109 West State Street. Algona. Iowa 50511**

**Commissioner: James Grandgenett, 1<sup>st</sup> Chairman**  
**Commissioner: Kim Groesbeck, Vice Chairwoman**  
**Commissioner: Carole Bernhard, Secretary**

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting **February 11<sup>th</sup>, 2020** at 4:45 p.m. (Rescheduled due to weather)

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: \_\_\_\_\_  
Absent: \_\_\_\_\_
4. **Guests:** \_\_\_\_\_
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business:**
  - a. Number of Open Claims in System: \_\_\_\_\_. There claims \_\_\_\_ pending development and **0** awaiting final submission. To date tracking \_\_\_\_\_ records of veterans.
  - b. Update – Review Directors Activities for **JAN2021.**
  - c. Review of department budget.
  - d. Update: JMV GRAPHIX: Veterans caps, Commissioners Shirts and jacket/vest
  - e. Update Dan on training: Registered Spring conference APRIL, completed CBT Tng 12 CEU's
  - f. Completion Dan Evaluation for 2020.
  - g. Completion of KCVA Guidance Manual updates.
  - h. Outreach activities: None scheduled.
  - i. Information handouts to Commissioners: Copy CVSO Cross Accreditation, Registration for School, What Every Veteran Should know, Email accounts for Commissioners,
7. **New Business:**
  - a. Communication from the Commission.
    - Discussion/review Dan Job description updates for 2021.
    - Discussion/plan presenting request for 5-member commission next FY.
    - Updates to VA Policy and Procedures Guide
  - b. Commission remarks

8. **Motion to Adjourn.** Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn. Motion carried.  
Meeting adjourned at \_\_\_\_\_ p.m.