



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner: James Grandgenett, 1st Chairman

Commissioner: Kim Groesbeck, Vice Chairwoman

Commissioner: Carole Bernhard, Secretary

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting February 9th, 2023, at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: _____
Absent: _____
4. **Guests:** _____
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
 - a. Number of **Open Claims in System:** Open **40**, Pending Development **10**, Ready for decision **8**.
Number of Veteran Records: 1130 .
Number IA VET Trust Fund Applications previous month: 0 .
Number IA VET Trust Fund Applications current month: 0
Number IA VET Trust fund approved YTD: 0
Number IA VET Trust fund disapproved YTD: 0
Number of VA Caregiver applications submitted previous month: 0
Number of VA Caregiver applications submitted current month: 0
Number of VA Caregiver applications approved YTD: 0
Home Improvement Structured Alterations (HISA) Grant YTD: 0
Home Improvement Structured Alterations Grant Pending: 0
Brushy Creek Honor Flight Applications mailed out 1
Iowa Veterans Home Application 1 YTD
 - b. **ACTIVITIES:** Update – Review Directors Activities for JAN(Handout).
 - c. **BUDGET:** Review final DRAFT 2023-2024 BUDGET
 - d. **VETPRO REPORTS**
 - Interaction Report Summary (Actions Documented in VetPro)
 - Forms created JAN23 (101)
 - e. **TRAINING:**
 - Schedule to train Hamilton Co. VSO 17FEB2023
 - Completed NACVSO virtual zoom Suicide Prevention training (SAVE) 31JAN2023
 - Completed VA INFOSEC, PII, HIPPA Training online 05FEB2023
 - IACCVSO Spring School 11-13 April 2023 Holiday Inn by the airport
 - Tentative Fall School Dates October 10-12, 2023, Location TBD
 - NACVSO Training (Nationals) in Wisconsin 04-08JUN2023

f. **OUTREACH:**

- IDVA Trust Fund insolvent. Governor allocated 400k only to approved applications from March 2022 to November 2022. No applications to be submitted.

g. **Cost Analysis Update:** Non-Scheduled

h. **DUE OUTS:**

- HIPPA/PII Training Commissioners
- Answers to Budget on increase of account line 03000 2626 21
- Review Back Brief Template to BOS for monthly briefing

i. **INFORMATION:** What Every Veteran Should know: FEB23, DEC2022 Running Awards By County, Chapter 35.1 Veterans Affairs DRAFT Legislative Changes, Chapter 35A.2 Dept of VA Draft Overview). Chapter 35B Draft, NACVSO Proposed By-law Change regarding membership.

7. **New Business:**

a. Communication from the Commission.

- Discussion/Decision new commissioner hire, advertising ad, PSA KLGA and selection process, screening, interviews (Develop plan). New hires in place effective 01JUL2023
- Discussion, Part time Assistance – VA Office (Tabled-Work in Progress)
- County Binders Estimate for Book 4 forthcoming (Work in Progress) Dan will follow up with vendor.
- Thank You's to BOS for their support of the Budget and Department

b. Commission remarks

8. **Motion to Adjourn.** Motion by _____ and seconded by _____ to adjourn. Motion carried. Meeting adjourned at _____ p.m.