



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street. Algona. Iowa 50511

Commissioner: James Grandgenett, 1st Chairman
Commissioner: Kim Groesbeck, Vice Chairwoman
Commissioner: Carole Bernhard, Secretary

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting MAR 17th at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: _____
Absent: _____
4. **Guests:** _____
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
 - a. Number of **Open Claims in System:** _____ **Pending Claims** _____ **Awaiting Submission** _____.
Number of Veteran Records: **1038** _____.
Number IA VET Trust Fund Applications previous month: **0** _____.
Number IA VET Trust Fund Applications current month: **0** _____.
Number IA VET Trust fund approved YTD: **0** _____.
Number IA VET Trust fund disapproved YTD: **0** _____.
Number of VA Caregiver applications submitted previous month: **0** _____.
Number of VA Caregiver applications submitted current month: **0** _____.
Number of VA Caregiver applications approved YTD: **0** _____.
Home Improvement Structured Alterations (HISA) Grant YTD: **1** _____.
Home Improvement Structured Alterations Grant Pending: **1** _____.
 - b. **ACTIVITIES:** Update – Review Directors Activities for MAR22 (Handout). Back brief to Commissioners from BOS.
 - c. **BUDGET:** Review Budget for APR2022 and for Quarterly report in MARCH.
 - d. **VETRASPEC Reports:** Monthly Retroactive Awards, Monthly Total Awards, 12-month projections and one-time payments, total awards for the year 2022.
 - e. **TRAINING:** Register for National Conference on June 5-10JUNE 2022. Completed training for IACCVSO Spring Conf 12-14APR2022 and obtained 16 CEU's. Taught new CVSO's on Office Management/basics, enrollment into VA Healthcare, Budget, and VA Pensions along with general Q&A. Assisting District 5 President w/setting up district training for 19MAY2022 in Nevada (Story Co). Also see the IACCVSO Spring Conference Summary report. [See training summary Report.](#)

- f. **OUTREACH:** Working with client at Good Sam-Pension Survivor Pension (work in progress), also working with a veteran in the home on VHA Income Verification and community care authorization for eye exam, requesting a new walker and glucose test kit.
 - g. **Dan Goals and Assessment:** See Draft Performance review
 - h. **Cost Analysis Update:** Proposal to go from a 3 to a 5-person Commission due out.
 - i. **Memorandum of Salaries to Auditor and Commission.**
 - j. **INFORMATION:** What Every Veteran Should know: APR2022, E-mail Workforce Development Women Veterans, Salaries memorandum for department, Email Legislative update District 5,
7. **New Business:**
- a. Communication from the Commission.
 - Prep/discussion for Dan new evaluation period as needed.
 - Request for part time assistance to department (tabled)
 - b. Commission remarks
8. **Motion to Adjourn.** Motion by _____ and seconded by _____ to adjourn. Motion carried. Meeting adjourned at _____ p.m.