



Kossuth County Commission of Veterans Affairs

Daniel D. Green, Director

109 West State Street, Algona, Iowa 50511

Commissioner: James Grandgenett, 1st Chairman
Commissioner: Kim Groesbeck, Vice Chairwoman
Commissioner: Carole Bernhard, Secretary

Subject: Agenda, Kossuth County Commission of Veterans Affairs Monthly Meeting April 20th, 2023, at 4:45 p.m.

Location: Conference Room #110, Court House Annex, 109 West State Street, Algona, IA 50511

1. **Call to Order**
2. **Pledge of Allegiance and moment of silence for POW/MIA.**
3. **Roll Call.** Present: _____
Absent: _____
4. **Guests:** _____
5. **Review and Approval of previous monthly meeting minutes.**
6. **Old Business: METRICS**
 - a. Number of **Open Claims in System:** Open 50, Pending Development 11, Ready for decision 8.
Number of Veteran Records: 1140.
Number IA VET Trust Fund Applications previous month: 0.
Number IA VET Trust Fund Applications current month: 0.
Number IA VET Trust fund approved YTD: 0.
Number IA VET Trust fund disapproved YTD: 0.
Number of VA Caregiver applications submitted previous month: 0.
Number of VA Caregiver applications submitted current month: 0.
Number of VA Caregiver applications approved YTD: 0.
Home Improvement Structured Alterations (HISA) Grant YTD: 0.
Home Improvement Structured Alterations Grant Pending: 1 **Under development**
Brushy Creek Honor Flight Applications mailed out 1.
Iowa Veterans Home Application 1 **YTD**
 - b. **ACTIVITIES:** Update – Review Directors Activities for MAR(Handout).
 - c. **BUDGET:** Review Expenses Quarterly Report: 01JAN23-31MAR23 and monthly expense summary
 - d. **VETPRO REPORTS**
 - Interaction Report Summary (Actions Documented in VetPro)
 - Forms created MAR2023 119 forms.
 - Submittal Decision MAR2023 9 claims
 - Submittal Awards MAR2023 Monthly: \$8660.11, Retroactive Awards: \$26,897.45 a continued work in progress with the software and data input
 - e. **TRAINING:**
 - Completed: IACCVSO Spring School 11-13 April 2023 Holiday Inn by the airport
 - Completed new CVSO School training for spring school.

- Pending: NACVSO Training (Nationals) in Wisconsin 04-08JUN2023. Due to limited in person enrollment, will attempt to do virtual training instead.
- Attending Virtual Care Giver Training May 9th

f. **OUTREACH:**

- Completed Veterans Information Meeting Bancroft. Met w/10 vets and 3 appointments.
- IA Workforce Dev – Veteran military Appreciation Day 17JUN2023 Oneota Park Spencer, IA (WIP)

g. **Cost Analysis Update:** Non-Scheduled

h. **DUE OUTS:**

- Follow-up on -HIPPA/PII Training Commissioners (Provide training slide pack)
- Due out Answers to Budget on increase of account line 03000 2626 21

i. **INFORMATION:** What Every Veteran Should know: MAR23, FEB-MAR2023 Running Awards By County, Weekly PACT Act Update 17APR2023, Senator Grassley and Ernst US Service Academy Virtual night 01/02MAY2023, New veteran hunting and fishing license available, VetPro feedback email, Virtual Care Giver Training, VA 988 Expansion Veterans Crisis Line, Commissioner Ad sample used.

7. **New Business:**

a. Communication from the Commission.

- Follow-up on advertising 2- Commissioner Vacancies. Ads submitted to Algona Publishing 19APR2023. The cost estimate is \$484.80 for a 3-week run in both Algona Paper and Reminder. Sample of Ad is enclosed.
- Working to get cost on KLGA Announcement advertising positions. Will talk with Mary Ludwig on Commissioner radio announcements and Memorial Day announcements.
- Need Commission to assist in screening, interviews, and selection of candidates.
- Briefed BOS of having new hires in place effective 01JUL2023
- Discussion, Part time Assistance – VA Office (Tabled-Work in Progress)
- County Binders Estimate for Book 4 forthcoming (Work in Progress) Dan will follow up with vendor. (Still need to follow-up)

b. Commission remarks

8. **Motion to Adjourn.** Motion by _____ and seconded by _____ to adjourn. Motion carried. Meeting adjourned at _____ p.m.