

2022/2023 – CONFERENCE BOARD MINUTES – 1ST MEETING

The Kossuth County Conference Board met Tuesday, February 9, 2022, at 4:30 p.m. in Kossuth County Board Room.

The members present were:

Board of Supervisors: Galen Casey, Jack Plathe, Donnie Loss, Kyle Stecker and Roger Tjarks

Mayors: Alan Miller – Fenton, Kevin McPeak – LuVerne, Dave LaGue – Titonka (pro tem), Craig Larson - Wesley and Marilyn Schutz – West Bend.

School Board: Alicia Brass – North Iowa and Chris Montag – West Bend.

Also in attendance were Judy Samp – Assessor and Christopher Lawson – Deputy Assessor.

The first item on the agenda was to approve the minutes from the March 2, 2021, meeting. There was a motion by Mayor, Marilyn Schutz and second by Mayor, Alan Miller to approve the minutes as presented. On a voice vote, the motion was carried.

Supervisor, Roger Tjarks made a motion to open the public hearing. Mayor pro tem, Dave LaGue second the motion. On a voice vote, the motion was carried.

Assessor, Judy Samp, spoke briefly on happenings of the office and her expectations for the coming year. Assessor Samp then reviewed the Annual Report and Board of Review Action. She explained the proposed budget for 2022/2023 Assessment Expense Fund. The proposed salary for the Assessor at \$90,000 with the Deputy Assessor at 80%, Clerk – Nancy Dixon - Knecht at a 6% increase to \$47,231 and Field Appraiser - Brandon Ostwald according to the step program with \$1,000 longevity to \$39,500. There were questions regarding the health insurance benefits offered. After discussion the members broke into their respective voting groups.

Mayors were recommending a 6% increase, School Board and Supervisors agreed to 6%. Mayor, Kevin McPeak made a motion of a 6% increase (Assessor \$88,983, Deputy \$71,186, Clerk \$47,231, Appraiser \$39,500). The motion was seconded by Supervisor, Galen Casey, roll call vote 1, motion carried (3-0).

Mayor, Alan Miller made a motion to approve the proposed budget with the amended salaries. Supervisor, Kyle Stecker seconded the motion. Roll call vote 2, motion carried (3-0).

Assessor, Judy Samp explained the purpose and need for Outside Legal Counsel. Motion by Supervisor, Roger Tjarks, to allow for the use of Outside Legal Counsel. Second by Mayor, Marilyn Schutz, voice vote, motion carried.

Assessor, Judy Samp explained that the Board of Review term of Alan Boyken expired 1/1/2022. Motion by Mayor, Kevin McPeak to reappoint Alan Boyken for a 6-year term, expiring 1/1/2028. Seconded by Supervisor, Jack Plathe, voice vote, motion carried.

Assessor, Judy Samp stated that the Supervisors, appointment to the Examining Board expired 1/1/2022. Motion by Supervisor, Donnie Loss to reappoint Pam Wymore for a 6-year term, expiring 1/1/2028. Second by Supervisor, Kyle Stecker, voice vote, motion carried.

The next item on the agenda was to set the date for the Public Hearing on the proposed budget. Mayor pro tem, Dave LaGue made a motion to set the Public Hearing for March 8th, 2022, at 12:00 p.m. Supervisor, Jack Plathe, seconded the motion, voice vote, motion carried.

Supervisor, Galen Casey, made a motion to adjourn the meeting. Mayor, Alan Miller, seconded the motion. On a voice vote, the motion was carried.

Meeting was adjourned at 5:24 p.m.

Roger Tjarks, Chair of the Conference Board

Judy Samp, Clerk