

BOARD PROCEEDINGS

SIXTIETH DAY

DECEMBER 30, 2002

SPECIAL DECEMBER SESSION

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Vice Chairman, Bob Cink, Don Besch and Eugene Elsbecker. Absent: Laurel Fantz Anderson

Motion by Cink and 2<sup>nd</sup> by Elsbecker to approve minutes of previous meeting as read. Ayes: all Nays: none. Motion carried unanimous. Absent: Fantz Anderson

Motion by Besch and 2<sup>nd</sup> by Elsbecker to approve the agenda as amended, table the 10:00 a.m. agenda item – Approve Loan Agreement Decision until January 7, 2003 at 10:00 a.m. and to table the 10:30 a.m. agenda item – Kossuth County Network Website until January 14<sup>th</sup> at 10:00 a.m. Ayes: all Nays: none. Motion carried unanimous. Absent: Fantz Anderson

RESOLUTION

RE: COMPLIANCE WITH THE 1996 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT.

WHEREAS, Kossuth County Board of Supervisors have acknowledged a need to be in compliance with the 1996 Health Insurance Portability and Accountability Act (HIPAA) as a hybrid entity; and

WHEREAS, the board has on August 6, 2002, appointed security and co-security officers and convened a centralized committee. This committee consists of staff from Auditors, Case Management, Central Point of Coordination, General Relief, Veteran's Affairs, County Attorney, Insurance Management officers and Board of Supervisors; and

WHEREAS, the information that is available to counties operating as hybrid entities provides steps to adopt clear privacy procedures, securing of records that have individual identifiable health information and providing HIPAA awareness training to employee's.

NOW THEREFORE BE IT RESOLVED, that the aforementioned steps shall be taken beginning with the above identified officers arranging to complete the HIPAA Employee Training Program by January 17, 2003, and that failure to do so with out previous arranged extension shall be a violation of Section 6.9 Guidelines for Employee Conduct and Discipline of the Kossuth County Employee Information Handbook effective November 6, 2001.

BE IT FURTHER RESOLVED, keeping in mind that reasonable standards for the minimum use of protected information have been taken given current understanding; Kossuth County reserves the right to enter into other arrangements to further assure compliance.

It was on motion by Supervisor Don Besch, and seconded by Supervisor Don McGregor, that the foregoing Resolution be adopted as read. Motion carried. Vote thereon resulting as follows: Ayes: Supervisor's McGregor, Elsbecker, Besch, Cink; Nays: None. Resolution declared adopted this 30<sup>th</sup> day of December, 2002. Absent: Fantz Anderson

Don McGregor, Vice Chair  
Board of Supervisors  
Kossuth County, Iowa

ATTEST:

Joann Bormann, Auditor  
Kossuth County, Iowa

Motion by Cink and 2<sup>nd</sup> by Elsbecker to give permission to the Kossuth County Drift Skippers to groom snowmobile trails in Kossuth County. Permission is given to groom the following trails in county right of way.

County road P-30 from Highway 18 South to B 40 (McGregor Road)

Intersection of B 40 and P30 West to the town of Whittemore.

December 30, 2002.

Ayes: all Nays: none. Motion carried unanimous.

Motion by Elsbecker and 2<sup>nd</sup> by Cink that the Board of Supervisors of Kossuth County, Iowa, does hereby authorize and give its permission to Ulteig Engineers, Inc./Alliant Energy to rebuild overhead electric power lines located on 460<sup>th</sup> Street between Ledyard and 80<sup>th</sup> Avenue and on 100<sup>th</sup> Avenue between 460<sup>th</sup> Street and 480<sup>th</sup> Street as detailed on permit number 02-12-34 on file in the Kossuth County Engineer's Office. Ayes: all Nays: none. Motion carried unanimous. Absent: Fantz Anderson

On motion adjournment was taken until January 2, 2003.

Attest:

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Joann Bormann  
Kossuth County Auditor

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Don McGregor, Vice Chairman  
Board of Supervisors