

EMS Board Meeting Minutes

22OCTOBER2019

The Kossuth County EMS Board held there advertised meeting on 22OCTOBER2019 at the Kossuth County Emergency Management Agencies EOC at 121 West Sate Street, Algona, IA 50511.

1900 HRS Meeting called to order by Chairman Stecker

Members present: Nelson, Walker, Murphy, Albers, Tjaden, Stecker, and Davis

Discussion and decision on approval of previous meeting minutes and agenda for 22OCTOBER2019. With one minor correction on the minutes a motion to approve both minutes and agenda was made by Mark David and a second by Don Walker. A roll call vote was conducted and passed unanimously

EMS Board meeting was opened for public discussion... None was had.

Members of the Board that attended the Kossuth County Emergency Management 911 Joint Service Board meeting on 15OCTOBER2019 in Titonka reported on the discussions had there regarding EMS:

- This Process needs to be presented to the local EMS providers prior to presenting to the city councils.
- BOS wants the cities to be on board prior to making any formal decisions,
- Members of this board need to provide the same message.
- Kossuth County Board of Supervisors decided to hold payment for the Ambulance distribution (\$55,000.00) that was slated for Lakota.

Discussion regarding a Kossuth County EMS Administrator was had:

- David Penton Presented a draft Job description for a Kossuth County EMS Administrator. (This job description mirrors that of Calhoun County).
 - o Phil has concerns about the number of CQI processes set out in the draft. The CQI process shall be set by physician medical director.
 - o Rick asked about the breakdown of percentages of the job duties... Are these realistic?
- How with the System administrator position funded? Would this be new money to be allocated by the county or will this be reallocated from funds already set for EMS?
- Who is this position under?
 - o Board of Supervisors
 - o EMS Board
 - o EMA Commission

No action was taken on this agenda item. This item will continue to carry over to the next agenda.

The EMS Board worked through the process of developing talking points when presenting to EMS providers and the general public. (Will be placed under references on the Web Site).

David Penton Presented an Essential Service Resolution Document to be reviewed. The Board feels the document looks good as presented but feels before the resolution should be brought to the Board of Supervisors a business plan including a budget for three years should be put together. Gary Merrill and David Penton will work on this budget.

No action Taken on this item. (Agenda item will carry over).

General Board Discussion was had:

- We have a need to develop System Standards
- Phil Albers will E-mail each EMS service in Kossuth County and set a meeting to present the current status of the Board and present direction that is being recommended. Phil will conduct these briefings and Kyle will attend as well. The Board feels it important for the district representative to attend in there district as well. Board asks for 2-3 members to attend each mtg.
- One of the questions Tjaden brought to the Board is some questions that she anticipates:
 - o How and when will a new ambulance be placed in each city
 - o What about large \$\$\$ purchase that were just done, will the services be paid back
 - o Some fire departments depend on the EMS revenue to help offset the cost of business.

Next Kossuth County EMS Board meeting will be Held 19NOVEMBER2019 at the Kossuth County EOC at 7:00 PM.

A motion to adjourn was made by Ryan Nelson and Second by Rick Murphy. Motion carried.

Minutes respectfully submitted by:

David L. Penton Board Secretary

Kossuth County EMA / 911 Coordinator