

BOARD PROCEEDINGS
July 3, 2018
REGULAR JULY SESSION

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Don Besch, Jack Plathe, Roger Tjarks and Pam Wymore.

Public discussion was held.

Chairman McGregor administered the Oath of Office for Michael Curry, Deputy Sheriff for Kossuth County.

Motion by Tjarks and 2nd by Plathe to approve the agenda, the minutes of the previous meeting dated June 26, 2018 and the claims. Motion carried.

Algona Municipal Utilities	Srvs	1061.98	8
Algona Plumbing & Heating	Srvs	694.50	2
Kossuth County Treasurer	Ins	77.50	1
M Arndorfer	Exp	127.53	1
AT & T	Phone	39.59	1
Arnold Motor Supply	Supp	578.48	2
Fidelity Security Life Ins	Ins	134.26	1
K Benschoter	Exp	155.45	1
Bob Barker Company Inc	Supp	846.60	1
Bomgaars Supply Co	Supp	999.70	4
Brown's Shoe Fit	Supp	14.50	1
Centurylink	Srvs	912.01	3
Cherokee Co Sheriff	Srvs	78.00	2
Cintas Corporation	Supp	255.95	1
City of Fenton	Utilities	76.00	1
City of LuVerne	Utilities	76.75	1
City of Wesley	Utilities	133.56	2
City of West Bend	Utilities	163.07	1
Cook's Scrap Iron & Metal	Supp	34.50	1
Counsel Office & Document	Supp	397.56	4
Crescent Elec Supply Co	Supp	102.38	1
Deano's Dust Control	Srvs	4536.00	1
Deitering Brothers	Srvs	41.18	1
EBD Holdings LLC	Rent	175.00	1
Fast Oil	Srvs	101.45	1
Fastenal Company	Srvs	53.67	1
Forterra Pipe & Precast	Supp	3144.15	1
Galls LLC	Supp	477.94	1
Garden's Gate	Supp	22.47	1
Gateway Hotel & Conf Center	Lodging	288.96	1
GovConnection Inc	Supp	18.58	1
Heartland Construction Equip	Supp	49.90	1
D Heidner	Exp	181.74	1
Hometown Distributing LLC	Supp	49.00	1
Hy-Vee Accounts Rec	Supp	646.41	3
Ia Communities Assurance Pool	Ins	245575.99	1
Iowa Dept of Transportation	Srvs	50.00	1
Ia Law Enforcement Academy	Reg	600.00	1
M Illg	Exp	23.98	1
IOS Office Elements	Supp	107.79	1
IMWCA	Work Comp	17945.00	1
IPAC	Fees	1727.40	1
IP Pathways	Srvs	212.50	1
ISAC	Dues	6150.00	1
ITsavvy LLC	Supp	765.00	3
Johnson Controls Fire Protection	Srvs	1325.00	1
J Kohlhaas	Rent	175.00	1
Kollasch Repair LLC	Srvs	106.91	1
S Kollasch	Exp	60.15	1

Kmart	Supp	679.43	1
KRHC Clinic	Srvs	300.00	1
Koss Co Recorder	Fees	14.00	1
Koss Co Sheriff	Srvs	72.00	1
Koss Co Treasurer	UPS Reimb	12.29	1
Martin Marietta Aggregates	Supp	1855.32	1
Mathy Construction Co	Srvs	15970.81	1
Mid American Energy	Utilities	339.80	3
Mid Iowa Sales Co	Supp	59.52	1
A Miller	Exp	254.35	1
Modern Marketing	Supp	1034.02	1
MSC Industrial Supply Co	Parts	1115.47	1
D Mueller	Exp	70.43	2
Northern Cedar Service Co	Srvs	816.50	1
Northwest Communications	Srvs	1213.10	1
Northwest Telephone	Srvs	100.72	1
D Olson	Exp	162.62	1
Overheard Door of MC	Srvs	149.30	1
J Plathe	Exp	19.62	1
J Richardson	Exp	8.34	1
N Roethler	Exp	15.00	1
Roethler Elec	Srvs	1493.20	2
Schaeffer Mfg Co	Srvsv	911.52	1
Shield Technology Corp	Srvs	18037.50	1
Sign Works Ink	Supp	47.88	2
C Skilling	Exp	139.52	1
The Water Connection	Srvs	18.68	1
Thompson Sewer & Drain	Srvs	600.00	1
Z Thompson	Exp	15.00	1
Titonka Municipal Utilities	Utilities	75.86	1
Thomson-Reuters-West	Srvs	227.51	1
Thul Law Firm	Rernt	150.00	1
J Wagner	Exp	8.00	1
Windstream	Srvs	140.28	1
Wright Co Sheriff	Srvs	46.35	1
Total		337744.98	

Drainage Claims

A1 Excavating	Drain 7	\$2286.00
Algona Publishing Co	Drain 84	\$80.82
Nyemaster Goode, PC	Drain 69 Main Tile	\$350.00
Anderson Tiling	Drain EK 4	\$471.00
Bolton & Menk	Drain 18	\$3748.50
Bolton & Menk	Drain PAK 1	\$1407.50
Bolton & Menk	Drain 7	\$610.00
Bolton & Menk	Drain 96	\$5250.50
Bolton & Menk	Drain 84	\$16916.50
Erpelding Excavating Enterpr.	Drain HK 5-87	\$4171.25
John G Goche	Drain 2 Lat 3-2	\$180.00
Barbara SanregretFam Trust	Drain 2 Lat 3-2	\$96.00
John G Goche	Drain 2 Lat 3-2	\$4036.00
Richard Schiltz	Drain 2 Lat 3-2	\$4613.00
Hancock County Secondary Road	Drain HK 2-36	\$299.67
Thompson Farm Drainage	Drain 16	\$2939.50
McClure Engineering	Drain 69 Main Tile	\$100.00
McClure Engineering	Drain 2 Lat 3-2	\$1206.30
McClure Engineering	Drain 80 Lat 80	\$2978.63
McClure Engineering	Drain 4	\$2259.65
Jeff Quastad	Drain EK 4	\$10.35
Reutzel Excavating Inc	Drain TRI 84	\$1688.00
Reutzel Excavating Inc	Drain EK 4	\$574.00
Reutzel Excavating Inc	Drain 110 S Main	\$940.25
Reutzel Excavating Inc	Drain 4 Lat 2	\$809.50
Reutzel Excavating Inc	Drain 82	\$574.00

Reutzel Excavating Inc	Drain 80 Lat 80	\$222.75
Reutzel Excavating Inc	Drain 110 S Main	\$371.25
Reutzel Excavating Inc	Drain 125	\$2818.80
Reutzel Excavating Inc	Drain 60	\$944.00
Reutzel Excavating Inc	Drain 2 Lat 3-2	\$45114.33
Reutzel Excavating Inc	Drain 2 Lat 3-2	\$17368.55
Reutzel Excavating Inc	Drain 4	\$45503.76
TOTAL		\$170940.36

Motion by Besch and 2nd by Wymore to adopt Resolution #07-03-18-01 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Motion carried.

**RESOLUTION
07-03-18-01**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 03, 2018.

Don McGregor, Chairman

ATTEST: Kossuth County Board of Supervisors

Amber Garman, Kossuth County Auditor

Motion by TJarks and 2nd by Plathe to adopt Resolution #07-03-18-02 which authorizes the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 18-19 FY. Motion carried.

**RESOLUTION
07-03-18-02**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 18-19 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2018 shall not exceed the sum \$241,612 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2018 shall not exceed the sum of \$2,024,147.

Section 2: Within 3-10 days of being notified of the apportionment of current property taxes, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.

- Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.
- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.
- Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 03, 2018.

ATTEST:

Don McGregor, Chairman
Kossuth County Board of Supervisors

Amber Garman, Kossuth County Auditor

Motion by Plathe and 2nd by Besch to open the public hearing for vacating the portion of road #189 located between sections 23 and 26 of Wesley Township. Chairman McGregor called for a roll call vote: Wymore: Yes, Tjarks: Yes, Plathe: Yes, Besch: Yes, McGregor: yes.

Public comments were written from Shannon Lynch.

Motion by Wymore and 2nd by Plathe to close the public hearing. Chairman McGregor called for a roll call vote: Wymore: Yes, Tjarks: Yes, Plathe: Yes, Besch: Yes, McGregor: yes.

No action was taken following the hearing.

Motion by Wymore and 2nd by Plathe that the Board of Supervisors of Kossuth County, Iowa, does hereby authorize and give its permission to Alliant Energy (IPL), Marshalltown, IA, to remove overhead, then place underground cable, and power pole.

Work will be in the west right of way of 130th Avenue, beginning at 2903 130th Ave, thence north 1500 feet and crossing the road. Work will be in section 30, Portland Township and Section 25, Burt Township.

Permit number 07-13-2018 is on file in the Kossuth County Engineer's Office, see map attached to permit for installation details. Motion carried.

Discussion was held with Kossuth County Engineer/Kossuth County Zoning Administrator.

No action was taken regarding Assignment of Tax Sale Certificates.

Drainage was held.

Motion by Plathe and 2nd by Besch to approve the cash on hand for the Auditor \$0, Recorder \$200, Sheriff \$0 and Treasurer \$2685.40. Motion carried.

Motion by Wymore and 2nd by Plathe to authorize the Chairman, Don McGregor to sign the Solutions Licensed Support Agreement and Information Technology Services Agreement Statement of

Work for FY 18-19 and to have Kossuth County Network Administrator forward signed copies of these agreements to Solutions. Motion carried.

Motion by Besch and 2nd by Wymore to accept the state appropriation of funding to be 100% for Homestead & Disabled Veterans Tax Credit, 100% Elderly and Disabled Tax Replacement Credit, 100% Military Service. Motion carried.

The Board of Supervisors acknowledged the Prorated Funding for Agland at 19.72541035% , and Prorated Funding for Family Farm at 13.75207429%. Motion carried.

Motion by Plathe and 2nd by Tjarks to approve the appointments and salaries in all departments for the FY 18-19. Chairman McGregor called for roll call vote: Wymore: Yes, Tjarks: Yes, Plathe: Yes, Besch: No, McGregor: Yes. The Motion carried 4-1 with Besch being the No vote.

FY 2018-2019

SUPERVISORS:

Jack Plathe	Supervisor District #2	34146.96
Don Besch	Supervisor District #1	34146.96
Roger Tjarks	Supervisor District #5	34146.96
Don McGregor	Supervisor District #4	34146.96
Pam Wymore	Supervisor District #3	34146.96

AUDITOR:

Amber Garman	Auditor	63243.60
Luke Snyder	GIS	55078.56
Jayne Krieps	Assistant Auditor	53757.00
Marg Mergen	Support Staff #1	38083.50
Christy Skilling	Support Staff #2	34367.10
Melissa Arndorfer	Support Staff #3	34095.84

ASSESSOR:

Judy Samp	Assessor	74626.53
Chris Lawson	Deputy Assessor	59701.23
Nancy Dixon Knecht	Clerk	40250.00
Brandon Ostwald	Clerk	31500.00

TREASURER:

Nicholas Rahm	Treasurer	61693.80
Sharon Waller	Deputy/Tax Department	52439.76
Connie Ludwig	Clerk #1/Tax Department	45062.28
Kathy Meyer	Clerk #2/Tax Department	43787.76
Marlys Jennings	Deputy/Auto Department	49355.04
Diana Ostwald	Clerk #1/Auto Department	39850.98
Nadel Vipond	Clerk #2/Auto Department	30537.50
Shaunya Smith	Clerk #3/Auto Department	28956.68
Shara Long	Clerk #1/Driver's License Dept.	45062.28
Vivian Streit	Clerk #2/Driver's License Dept.	46132.92

VETERAN AFFAIRS:

Daniel D. Green	Director	38000.00
James E. Grandgenett	Other Help	18.00 per hour
James E. Grandgenett	Driver	9.00 per hour
John Hyink	Driver	9.00 per hour
Marlene Nyman	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Kim Groesbeck	Commissioner	37.50 per meeting\

CUSTODIANS:

Ron Reefer	Custodian	21.74 per hour
June Pfeffer	Custodian	19.49 per hour
Will Struecker	Custodian	18.14 per hour

SHERIFF:

Steve Kollasch	Sheriff	80460.00
Nick Larson	Chief Deputy	68391.00
Chuck Robinson	Sergeant	62758.80
Tammy Eden	Civil Manager	45954.48
Lori Winkel	Office Manager	43825.71
Keara Omdahl	Office Secretary	45062.28
Elaine Davis	Jail Administrator	53078.28
Mike Sankey	Deputy	53480.52
Roger Fisher	Deputy	53480.52
Mark McGregor	Deputy	52960.56
Jacob Radmaker	Deputy	52960.56
Michael Curry	Deputy	52960.56
Keith Briggs	Deputy	52856.52
Brian Runnenberg	Deputy	52856.52
Dawn Heiderscheidt	Shift Leader	19.52 Per Hour
Pamela Polley	Shift Leader	19.52 Per Hour
Dean Simpson	Jailer	16.42 Per Hour
Greg Elbert	Jailer	16.42 Per Hour
Linda Studer	Jailer	16.42 Per Hour
Randy Sewick	Jailer	16.42 Per Hour
Seth Muller	Jailer	16.37 Per Hour
Angela Zwiefel	Jailer	16.37 Per Hour
Jennetta Helmers	Jailer	16.32 Per Hour
Jordan Weichert	Jailer	16.32 Per Hour
Marcia Baade	Jailer	16.27 Per Hour
Jeff Harms	Jailer	16.27 Per Hour

RECORDER:

Karen Benschoter	Recorder	61232.28
Kim Doughan	Deputy	52047.48
Autumn Zwiefel	Clerk	44971.20
Kristi Frambach	Clerk	35985.24

ENVIRONMENTAL HEALTH:

Blaine Struthers	Director	41820.00
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WEED COMMISSIONER:

Blaine Struthers	Weed Commissioner	3060.00
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COMMUNITY SERVICE:

Dale Briggs	Director	12.00 Per Hour
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CONSERVATION:

Kendall Stumme	Director	60854.28
Mike Smidt	Operation Supervisor	50326.57
Ryan Schmidt	Maintenance Technician	45603.79
Billie Wille	Naturalist	46322.48
Kristyn Thul	Office Manager	38956.25
Julie Fosado	Assistant Naturalist	17.11 Per Hour
Bruce Heetland	Summer Technician	15.85 Per Hour
	Naturalist Intern	10.00 Per Hour

CIVIL DEFENSE/E911:

David Penton	Civil Defense	34793.28
David Penton	E911	<u>14911.44</u>
		49704.70

CENTRAL POINT COORDINATOR:

Dona Nielsen	CPC/General Assistance	76820.00
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ATTORNEY:

Todd M. Holmes	County Attorney	91091.76
Stephanie M. Miller	Assistant County Attorney	72873.48
Cinnamon Mawdsley	Victim/Witness Coordinator	39749.88
Deb Mueller	Support Staff Personnel	46132.20
Jacquelyn Richardson	Support Staff Personnel	28758.34

ENGINEER:

Doug Miller PE & LS	Engineer	122000.00
Doug Crouch PE & LS	Assistant Engineer	98000.00
Adam Miller PE	Assistant Engineer	74500.00
Zac Thompson EI	Assistant Engineer	65750.00
Nick Roethler	Inspector	48500.00
Lisa Hefty	Office Manager	43250.00

Scott Ziesman	Secondary Road Foreman	24.90 Per Hour
Bill Merron	Secondary Road Foreman	24.90 Per Hour
Alex Langel	Assistant Foreman	21.06 Per Hour
Brian Blair	Assistant Foreman	21.06 Per Hour
Jerry Baade	Equipment Operator III	21.00 Per Hour
Mark Behr	Equipment Operator I	18.97 Per Hour
Dennis Engelbarts	Equipment Operator III	20.85 Per Hour
Ronald Engelbarts	Equipment Operator III	20.85 Per Hour
Garrett Erpelding	Equipment Operator II	20.48 Per Hour
Jeffrey Gambell	Equipment Operator III	20.70 Per Hour
Phil Goche	Equipment Operator I	20.28 Per Hour
Gary Goetz	Equipment Operator III	21.00 Per Hour
Paul Grein	Equipment Operator III	20.85 Per Hour
Dustin Hansen	Equipment Operator III	20.70 Per Hour
Dennis Higgins	Equipment Operator III	20.95 Per Hour
Cody Holmes	Equipment Operator III	20.70 Per Hour
Jerry Johnson	Equipment Operator III	20.80 Per Hour
Robert Kockler	Equipment Operator III	20.70 Per Hour
Dale Kollasch	Equipment Operator III	21.00 Per Hour
David Loss	Equipment Operator III	20.70 Per Hour
William Menke	Equipment Operator III	20.70 Per Hour
Kasey Nerem	Equipment Operator III	20.75 Per Hour
Mike Phelps	Equipment Operator III	20.90 Per Hour
Fay Preston	Equipment Operator III	20.80 Per Hour
Dennis Rasmus	Equipment Operator III	20.75 Per Hour
Todd Runge	Equipment Operator III	20.90 Per Hour
Vern Ryen	Equipment Operator III	20.75 Per Hour
Matt Schleuger	Equipment Operator III	20.90 Per Hour
Jim Smith	Equipment Operator III	20.80 Per Hour
Ryan Wempen	Equipment Operator III	20.75 Per Hour
Mel Carlson	Head Mechanic	25.00 Per Hour

Mark Blocker	Mechanic III	22.15 Per Hour
Nicholas Hoch	Mechanic III	22.00 Per Hour
Ryan Schmidt	Mechanic III	22.10 Per Hour

TRANSFER STATION

Larry Haase	Manager	25.00 Per Hour
Gary Walker	Equipment Operator	20.70 Per Hour
Lyle Karels	Part Time	16.25 Per Hour

IT Department

Derek Olson	IT Director	75741.12
Don Heidner	IT	17.78 Per Hour

Human Resource

Stacy Thompson	HR Administrator	45900.00
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Election Department

All Election Officials are paid \$10.50 per hour.

Motion by Wymore and 2nd by Plathe to appoint Derek Olson as IT Director and Computer Network Administrator. Motion carried.

Motion by Tjarks and 2nd by Wymore to appoint Stacy Thompson as Safety Coordinator. Motion carried.

Motion by Wymore and 2nd by Tjarks to appoint Stacy Thompson as Wellness Coordinator. Motion carried.

Motion by Besch and 2nd by Wymore to approve the following appointments for FY 18-19: Appoint Mark Davis – County Medical Examiner and Appoint Dr. Mike Lampe, Dr. Rachel Venteicher, Dr. Brent Owen, Dr. Josiah Brinkley, Dr. Alan Hjelle, Dr. Christian Grindberg and R.N. Cameron Giddings as Deputy County Medical Examiners. Motion carried.

Motion by Plathe and 2nd by Tjarks to approve the rate of pay for the medical examiner at \$300.00 per call beginning July 1, 2018 through June 30, 2019. Motion carried.

Motion by Plathe and 2nd by Besch to approve the airport setback #2 pdf. (Todd Holmes referenced the amendment Plathe was referring to) the one that states the 1 time and the 3 mile set back the section 328.1 (1) (i) 329.1 (1) and Administrative Code 761-720.2.

Motion by Besch 2nd by Plathe to amend previous motion to remove 328.1 (1) (i). Chairman McGregor called for the vote on the amendment to the previous motion. Wymore: yes, Tjarks: no, Plathe: yes, Besch: yes, McGregor: no. Motion carried 3 to 2 with Tjarks and McGregor being the NO Votes.

Chairman McGregor called for a reverse roll call vote on the motion as amended.

Besch: pass, Plathe: yes, Tjarks: pass, Wymore: pass

Besch: yes, Tjarks: No, Wymore: No, McGregor: No

Motion failed.

Motion by Plathe and 2nd by Wymore to approve the amendment using the first draft that was presented by Todd with the following changes:

-Remove 328.1 (1) (i) and

-to change section B2 in which instead of a Notice may be amended one (1) time to a Notice may be amended two (2) times.

Motion by Besch and 2nd by Tjarks to amend the previous motion in which to change the language in B4 to state a notice shall be effective for a period of two (2) years instead of a notice shall be effective for a period of three (3) years. Chairman McGregor called for a reverse roll call vote on the amendment to motion: Besch: yes, Plathe: no, Tjarks: yes, Wymore: no, McGregor: no. Amendment to motion failed.

Motion by Tjarks and 2nd by Wymore to amend the previous motion in which to change the language in B2 to state a notice may be amended three (3) times instead of a notice may be amended two (2) times. Chairman McGregor called for a reverse roll call vote on the amendment: Besch: No, Plathe: No, Tjarks: yes, Wymore: yes, McGregor: yes. Amendment to motion carries.

Chairman McGregor called for a reverse roll call vote on the motion as amended.

Besch: pass, Plathe: yes, Tjarks: pass, Wymore: pass

Besch: No, Tjarks: No, Wymore: yes, McGregor: No

Motion failed.

Besch requested to change his vote. Chairman McGregor said no your vote has been taken and recorded. Besch stated he had the right to change his vote. Chairman McGregor said a point of order has been raised would any of the members like to support this point of order. There was no 2nd to the point of order.

Motion by McGregor and 2nd by Tjarks to approve Item 3 with the FAA option as presented to us by the County Attorney

Motion by Besch and 2nd by Plathe to amend the previous motion to remove Code of Iowa 328.1 (1) (i) and to add Code of Iowa 329.1 (1).

Plathe withdrew his 2nd

After discussion Plathe decided his 2nd will stand.
Chairman McGregor called for a reverse roll call vote on the amendment to motion.
Besch: yes, Plathe: yes, Tjarks: yes, Wymore: yes, McGregor: yes. Amendment to motion carries.

Chairman McGregor called for a reverse roll call vote on the motion as amended.
Besch: pass, Plathe: No, Tjarks: pass, Wymore: pass
Besch: No, Tjarks: Yes, Wymore: Yes, McGregor: Yes Motion carried 3 to 2.

Discussion with Kossuth County Auditor was held followed by Board Discussion and Committee Reports.

On motion adjournment was taken until July 10, 2018.

Attest:

Amber Garman
Kossuth County Auditor

Don McGregor, Chairman
Kossuth County Board of Supervisors